

Argyll and Bute CHP

Lorn and Islands Hospital Services Redesign Task Group

Terms of Reference and Remit

Purpose & Objectives

Purpose

To review all aspects of the hospital acute in-patient service provided at Lorn & Islands Hospital, in order to enhance efficiency and assure patient safety.

Objectives

There are three principle objectives of this project:-

- 1 To review and, where appropriate, redesign or rationalise bed numbers and configuration within General Surgery and General Medicine Wards in Lorn & Islands Hospital to increase occupancy levels, maximise Day Case/attendance activity, to model activity to trends and future demands and to meet HEAT targets.
- 2 To review and, where appropriate, redesign or rationalise planned care pathways, to stream and manage elective care, to manage unplanned care, to optimise overall surgical performance, to optimise resource utilisation (staff and facilities) and to meet HEAT targets.
- 3 To review and, where appropriate, redesign systems which support the provision of care, including diagnostic and administrative services.

Outcomes

- To produce proposals which optimise the efficiency of in-patient and day-case beds across the hospital.
- To produce proposals for any appropriate changes in the numbers of beds required or in the configuration of beds within or between wards.
- To ensure that day surgery is regarded as the norm.
- To produce proposals to ensure that day surgery patients attend the hospital for one day only and avoid an in-patient stay.
- To oversee the review of urology services to ensure a viable and financially feasible service provision in Oban in future
- To ensure that proposals will lead to the routine achievement of HEAT targets.
- To identify resources (staffing, supplies and accommodation) which may be able to be released as a result of this review.
- To reduce the frequency of clinical variations and that patients follow a recognised pathway.
- To produce proposals to ensure that hospital admissions occur only when clinically indicated.
- To oversee the review of supporting services in Oban and beyond to ensure the continued provision of efficient and sustainable diagnostic and administrative facilities in Oban

Exclusions

To not examine or receive reports on day to day operational issues including financial pressures.

Membership	
Designation	Name
Locality Manager	David Whiteoak
Consultant Surgeon	Sham Yadav/Donatella Barbera
GP Representative	Dr George Hannah
Consultant Physician	Dr Allan Henderson
Consultant Anaesthetist	Dr Jason Davies/Dr David Robinson
CHP Lead Nurse	Pat Tyrrell
CSM Acute	Veronica Kennedy
CSM (Primary Care)	Caroline Henderson
Senior Charge Nurse Ward A	Jennifer MacIntyre
Senior Charge Nurse Ward B	Mary Strathearn
Senior Charge Nurse Ward I	Kate Smeaton
Theatre Manager	Moira Robinson
A&E Manager	Sam Collins
Ward A	Louise MacLeod
Public Representative	Lasta King/Robin Dodman
CHP Head of Planning and Performance	Stephen Whiston
Management Accountant	Lesley Baxter
Pharmacist	Sandra Melville
Project Manager	Fiona Sharples
Support Services Manager	Lorraine Gilchrist
Practice Development Nurse	Seonaid Morrison
SAS Representative	Mark Benton/John Barbour
Specialist Nurse	Katrina Flannigan
Staff Side	Betty Cowan
Councillor Representative	Elaine Robertson
Council Representative	Jim Littlejohn
HR Support	Angela Dewsnap
Scottish health Council	Alison McCrossan
AHP	Linda Currie
Communications Manager	David Ritchie
In Attendance as Required	
PFPI Manager	Caroline Champion
CHP Clinical Director	Dr Mike Hall
To receive Reports	
CHP BHBCBV Project Board (via Sheena Clark)	
Locality Management Team	

Quoracy**6 members****Review Date****January 2012****Schedule of Future Meetings**

19 August 2011	10.00 am	Lecture Theatre
12 October 2011	10.00 am	Lecture Theatre