

PREPARATIONS FOR THE CPP REVIEW DAY

In June 2003 a Community Planning Review Day was held to:

- Report back on what we had jointly achieved and what we hoped to achieve
- Determine our strategic priorities for the forthcoming year
- Agree on a revised Partnership structure which involves communities more pro-actively at all levels in the Community Planning process

It has been agreed that a second CPP Review Day will be held in the Corran Halls in Oban on Friday 10 June 2005. In order to enable timely arrangements to be made, consideration needs to be given to the following aspects:

1. Aim/objective of the day

It is suggested that the aim of the Review Day be to:

- Review current progress of the CPP in meeting its objectives
- Review/debate any topical issues
- Identify 3 key priorities to be taken forward by the Partnership

2. List of Invitees

The following organisations were invited to the Review Day in 2003. It is proposed that representatives from these organisations be invited to attend again, although we need to be mindful of numbers.

- CPP Partners (Chairs, Board Member or CEO + 1 additional member)
- Council Spokespersons
- MP's & MSP's
- Key Representatives from other Strategic Partnerships
- Citizens' Panel Representation
- Youth Forum/Dialogue Youth Representation
- Voluntary Organisation Representation
- Community Council Representation
- Community Representation
- Representation from Local Economic Forums/Chambers of Commerce/Colleges
- Media

3. Keynote Speaker

Colin Mair, newly appointed Chief Executive of the Improvement Service has been invited to deliver the keynote address.

4. Decision on External Facilitator

The following facilitators have been suggested on the basis that they have previously undertaken work in Argyll and Bute. They have been approached to ascertain their availability and costs for the day.

- Allan Barr, Scottish Community Development Centre (undertaken work for the Social Inclusion Partnership)
- Richard Scothorne – Rocket Science (Undertaken work for Theme Group 2)
- Sandy Campbell (Facilitated the last Review Day)

5. Proposed Programme for the Day

- 10:00 – 10:10 Introduction, Welcome and Overview – Cllr Allan Macaskill and Andrew Campbell
- 10:10 – 10:15 Arrangements for the Day – Facilitator
- 10:15 – 10:30 Setting the Scene – Short Performance by the Young People of Argyll and Bute
- 10:30 – 11:00 Keynote Address – Colin Mair, Chief Executive, Improvement Service
- 11:00 – 11:15 Short Presentations (key facts) on Topical Issues Facing Argyll and Bute
- 11:15 – 11:30 Tea/Coffee
- 11:30 – 13:00 Facilitated Workshops

The aim of the workshops will be to discuss issues facing Argyll and Bute and then identify 3 top priorities that the CPP should take forward. Three options for the workshops have been proposed. The Management Committee is invited to decide on a preferred option.

Option 1: (People Based)

It is proposed that these workshops are based around the following groups of people:

- Workshop 1: Politicians/Board Members
Workshop 2: Management/Organisational Members
Workshop 3: Community Members

Option 2: (Area based)

It is proposed that these workshops are based on the Council's 4 administrative areas:

- Workshop 1. Oban, Lorn and the Isles
Workshop 2: Mid Argyll, Kintyre and Islay
Workshop 3. Bute and Cowal
Workshop 4: Helensburgh and Lomond

Option 3: (Topic based)

It is proposed that we have 3 or 4 workshops based on specific topics pertinent to Argyll and Bute. Partners have been invited to submit topics for discussion. These will be assessed by the Working Group who will be finalising arrangements for the day.

- 13:00 – 14:00 Buffet Lunch
- 14:00 – 15:00 Feedback from Workshops
- 15:00 Close

6. Any other issues?

Are there any other issues that need to be considered/discussed at this stage?

7. Next Steps?

The following way forward is proposed:

- That a personal letter of invitation be sent out by Allan Macaskill in January 2005 to serve as an early notification of the event
- That a small Working Group comprising, Lolita Lavery, Brian Barker, Josephine Stojak, Andrew Campbell and Peter Minshall be formed to finalise arrangements for the Review Day
- That a progress report including draft programme be submitted to the next Management Committee meeting in February 2005

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