

**MINUTES of MEETING of SOCIAL AFFAIRS POLICY AND PERFORMANCE GROUP held in
the MEMBERS' ROOM, KILMORY, LOCHGILPHEAD
on MONDAY, 7 DECEMBER 2009**

Present: Councillor Vivien Dance (Chair)

Councillor David Kinniburgh Councillor Neil Mackay
Councillor Roderick McCuish Councillor James McQueen

Attending: Lynn Smillie, Area Corporate Services Manager
Douglas Hendry, Director of Community Services
Laura Cameron, Service Standards Officer, Community Services
Lyndis Davidson, Performance Management Officer, Chief Executive's Unit
Lorraine Todd, Pyramid Admin Assistant, Chief Executive's Unit

1. APOLOGIES FOR ABSENCE

Apologies for absence were intimated from Councillors Devon, Horn and McAlpine and from Douglas Mackie.

2. DECLARATIONS OF INTEREST

None declared.

3. MINUTES

The Minutes of the Social Affairs Policy and Performance Group meeting held on 9 November 2009 were approved as a correct record.

4. IDENTIFICATION OF THREE PRIORITY AREAS WITHIN THE CORPORATE PLAN

A report outlining the process to identify priority areas for the Social Affairs PPG to monitor and review achievements of the key outcomes in the Corporate Plan relating to Social Affairs was considered along with suggested performance indicators which could be included within the Social Affairs PPG Scorecard.

Decision

1. Agreed to request appropriate Officers to prepare for the next meeting on 1 February 2010 baseline papers in respect of the three identified priority areas: services for young people; services for the elderly; and learning disability services providing information on the services being delivered, budgets, numbers of people involved and highlighting operational difficulties/issues;
2. Agreed that wider links be made within the Corporate Plan Outcomes relating to each of the identified priority areas;
3. Noted Members' concern relating to the role of the PPG and the need to ensure that the work undertaken is not duplicated within the other Council structures and the need for the PPG to have an impact on the improvement in the quality of services being delivered and related outcomes;

4. Noted the contents of the PPG Scorecard which would be further developed after consideration of the baseline papers; and
5. Agreed to invite Council Spokespersons to future meetings, as and when required, in order to share knowledge and assist the PPG Members in developing policy to ensure that high quality services are delivered to the most vulnerable people in the community.

(Reference: Report by Area Corporate Services Manager dated 30 November 2009, submitted)