



AUDITED

Annual Report and Financial Statements

2018-2019

For the Year ended 31 March 2019

SC019607	Marquess of Bute Silver Wedding Dowry
SC013578	Baillie Gillies Bequest
SC013600	Kidston Park Trust
SC018697	Miss Annie Dickson Burgh Bequest
SC018698	Logie Baird Prize Fund
SC019599	McCaig Trust
SC020382	County of Argyll Education Trust Scheme, 1960
SC021328	Oban Common Good Fund



Marquess of Bute Silver Wedding Dowry

AUDITED

Annual Report and Financial Statements

2018-2019

For the Year ended 31 March 2019

Marquess of Bute Silver Wedding Dowry

Contents



	Page
Trustees' Annual Report	2 - 5
Independent Auditor's Report	6 - 8
Statement of Receipts and Payments	9
Statement of Balances	10
Notes to the Financial Statements	11

Marquess of Bute Silver Wedding Dowry

Trustees' Annual Report – For the Year ended 31 March 2019



The Trustees present their annual report together with the financial statements and the Independent Auditor's report for the year ended 31 March 2019.

REFERENCE AND ADMINISTRATION INFORMATION

Charity Name:	Marquess of Bute Silver Wedding Dowry
Charity Number:	SC019607
Principal Office:	Argyll and Bute Council Kilmory Lochgilphead Argyll PA31 8RT
Current Trustees:	Councillor James Anderson Councillor John Armour Councillor William Blair Councillor Rory Colville Councillor Robin Currie Councillor Mary-Jean Devon Councillor Lorna Douglas Councillor James Findlay Councillor Audrey Forrest Councillor George Freeman Councillor Bobby Good Councillor Kieron Green Councillor Graham Hardie Councillor Anne Horn Councillor Donald Kelly Councillor David Kinniburgh Councillor James Lynch Councillor Donald MacMillan Councillor Roderick Mccuish Councillor James McGrigor Councillor Julie McKenzie Councillor Yvonne McNeilly Councillor Jean Moffat Councillor Barbara Morgan Councillor Ellen Morton Councillor Aileen Morton Councillor Gary Mulvaney Councillor Iain Paterson Councillor Douglas Philand Councillor Alastair Redman Councillor Alan Reid Councillor Elaine Robertson

Marquess of Bute Silver Wedding Dowry

Trustees' Annual Report – For the Year ended 31 March 2019



Current Trustees continued:	Councillor Len Scoullar Councillor Alexander Taylor Councillor Richard Trail Councillor Andrew Vennard
Honorary Secretary:	Douglas Hendry Executive Director of Customer Services Argyll and Bute Council
Honorary Treasurer:	Kirsty Flanagan FCCA,CPFA,ACIBS Head of Strategic Finance Argyll and Bute Council
Independent Auditor:	James Rundell Audit Scotland 4 th Floor, 8 Nelson Mandela Place Glasgow G2 1BT

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

£1,000 was given by John Patrick Crichton-Stuart, 3rd Marquess of Bute, on 12 April 1897 (the date of his silver wedding) to Rothesay Town Council. Noted in the Rothesay Town Council Minutes 12/04/1897 and 10/05/1897.

Appointment of Trustees

The trustees of the charities are the elected members (councillors) of Argyll and Bute Council. Trustees are appointed through their election to Argyll and Bute Council.

Organisational Structure

The trustees (as the elected members of the council) meet once a year at the AGM to consider and approve the annual report and financial statements and any other business such as future plans and the reorganisation of Charities. The trustees delegate the day to day administration of the charities to officers of the Council. The Council has established a range of committees with delegated powers to allow it to discharge its business effectively. This includes the management of charities. The Council has an approved constitution that governs the conduct of business by the Council and covers standing orders for meetings, a scheme of administration and delegation, financial and security regulations, contract standing orders and an ethical framework.

Related Parties

Trustees hold this position because they are elected members of Argyll and Bute Council. Argyll and Bute Council provides administration services to the Charity.

Risk Management

The Head of Strategic Finance of Argyll and Bute Council has taken the steps required by trustees to consider the major risks to which the charity is exposed, in particular those related to its operation and finance, and to be satisfied that systems are in place to mitigate the exposure to the major risks.

Management of Funds and Investment Policy

The Trustees rely upon the expertise of Argyll and Bute Council to manage the investments to ensure the maximum return at least risk to the charity. In this way, the income stream for the future benefit of the charity is protected.

The funds of the charity are deposited with Argyll and Bute Council. There are two local bonds with a total of £2,400 (see note 8). For the balance of the funds the charity receives interest at the average market rate for the Council's borrowing. The interest received from Argyll and Bute Council is shown in the Statement of Receipts and Payments.

OBJECTIVES AND ACTIVITIES

The objective of the fund is to provide a donation to one or two girls from the poorer classes on their wedding.

ACHIEVEMENTS AND PERFORMANCE

In the year to 31 March 2019 no grants were issued.

FINANCIAL REVIEW

Overview

No grants were issued during 2018-19. Income during 2018-19 came from interest from deposits with Argyll and Bute Council of £57 (2017-18: £20) and local bond interest of £29 (2017-18: £29). The Charity held cash and bank of £7,629 as at 31 March 2019 (2017-18: £7,543) and local bonds totalling £2,400 (2017-18: £2,400).

Reserves Policy

The unrestricted free reserves at the financial year-end were £6,629 (2017-18 £6,543). This includes cash and bank only repayable on demand. The Charity has no explicit reserves policy, but the "capital" of the fund (as identified from the governing documents or available evidence) is held effectively as a permanent endowment, with only the annual income available for disbursement in the year via the unrestricted reserve. The unrestricted reserves are available for the objects of the Charity.

Marquess of Bute Silver Wedding Dowry

Trustees' Annual Report – For the Year ended 31 March 2019



CONCLUSION


The charity made no grants during 2018-19.

Since 2013-14 an audit is required to be carried out by the appointed auditor of Argyll and Bute Council in accordance with the requirements of the Local Government (Scotland) Act 1973.

The appointed auditor of Argyll and Bute Council is Audit Scotland and the Trustees would like to thank them for undertaking this task.

DECLARATION

Approved and authorised for issue by the trustees on 24th September 2019 and signed on their behalf by:

Signature(s):		<i>Kirsty Flanagan</i>
Full names(s):	ALEXANDER TAYLOR	Kirsty Flanagan FCCA, CPFA, ACIBS
Position:	Trustee	Honorary Treasurer
Date:	24/09/19	24/09/19

Independent auditor's report to the trustees of Marquess of Bute Silver Wedding Dowry and the Accounts Commission

Report on the audit of the financial statements

Opinion on financial statements

I certify that I have audited the financial statements in the statement of accounts of Marquess of Bute Silver Wedding Dowry for the year ended 31 March 2019 under Part VII of the Local Government (Scotland) Act 1973 and section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005. The financial statements comprise the Statement of Receipts and Payments, the Statement of Balances and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and a receipts and payments basis.

In my opinion the accompanying financial statements:

- properly present the receipts and payments of Marquess of Bute Silver Wedding Dowry for the year ended 31 March 2019 and its statement of balances at that date; and
- have been prepared in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005, and regulations 9(1),(2) and (3) of The Charities Accounts (Scotland) Regulations 2006.

Basis for opinion

I conducted my audit in accordance with applicable law and International Standards on Auditing (UK) (ISAs (UK)), as required by the [Code of Audit Practice](#) approved by the Accounts Commission for Scotland. My responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of my report. I am independent of the charity in accordance with the ethical requirements that are relevant to my audit of the financial statements in the UK including the Financial Reporting Council's Ethical Standard, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibilities of the trustees for the financial statements

The trustees are responsible for the preparation of financial statements which properly present the receipts and payments of the charity, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's responsibilities for the audit of the financial statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an

auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of the auditor's responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website www.frc.org.uk/auditorsresponsibilities. This description forms part of my auditor's report.

Other information in the statement of accounts

The trustees are responsible for the other information in the statement of accounts. The other information comprises the information other than the financial statements and my auditor's report thereon. My opinion on the financial statements does not cover the other information and I do not express any form of assurance conclusion thereon except on matters prescribed by the Accounts Commission or required by applicable law to the extent explicitly stated later in this report.

In connection with my audit of the financial statements, my responsibility is to read all the other information in the statement of accounts and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If I identify such material inconsistencies or apparent material misstatements, I am required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I have nothing to report in this regard.

Report on other requirements

Opinion on matter prescribed by the Accounts Commission

In my opinion, based on the work undertaken in the course of the audit the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements and that report has been prepared in accordance with The Charities Accounts (Scotland) Regulations 2006.

Matters on which I am required to report by exception

I am required by The Charity Accounts (Scotland) Regulations 2006 to report to you if, in my opinion:

- proper accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- I have not received all the information and explanations I require for my audit.

I have nothing to report in respect of these matters.

Use of my report

This report is made solely to the parties to whom it is addressed in accordance with Part VII of the Local Government (Scotland) Act 1973 and for no other purpose. In accordance with paragraph 120 of the Code of Audit Practice, I do not undertake to have responsibilities to members or officers, in their individual capacities, or to third parties.

A handwritten signature in black ink that reads "James Rundell CPFA".

James Rundell CPFA
Audit Scotland
4th Floor, Athenaeum Building
8 Nelson Mandela Place
Glasgow
G2 1BT

24th September 2019

James Rundell is eligible to act as an auditor in terms of Part VII of the Local Government (Scotland) Act 1973

**Marquess of Bute Silver Wedding Dowry
Statement of Receipts and Payments – For the Year ended March 2019**



Receipts and Payments Account for the Year Ended 31 March 2019

	<i>Note</i>	Unrestricted Funds	Permanent Endowment Funds	Total Funds 2019	2018
		£	£	£	£
RECEIPTS					
Income from investments other than land and buildings	4	86	-	86	49
Total Receipts		86	-	86	49
PAYMENTS					
Charitable Activities - Grants and donations	5	-	-	-	-
Total Payments		-	-	-	-
Surplus / (Deficit) for Year		86	-	86	49

All income in 2018-19 and 2017-18 relate to unrestricted funds.

The notes on page 11 form an integral part of these financial statements.

**Marquess of Bute Silver Wedding Dowry
Statement of Balances as at 31 March 2019**



Statement of Balances as at 31 March 2019

	Note	Unrestricted Funds £	Permanent Endowment Funds £	Total Funds 2019 £	Unrestricted Funds £	Permanent Endowment Funds £	2018 £
Cash and Bank Balances	6						
Opening Balances		6,543	1,000	7,543	6,494	1,000	7,494
Surplus for year		86	-	86	49	-	49
Closing Balances		6,629	1,000	7,629	6,543	1,000	7,543
Investments	8						
Market value		2,400	-	2,400	2,400	-	2,400
Cost		2,400	-	2,400	2,400	-	2,400

The notes on page 11 form an integral part of these financial statements.

Approved and authorised for issue by the trustees on 24th September 2019 and signed on their

behalf by:

Signature(s):		Kirsty Flanagan
Full names(s):	ALEXANDER TAYLOR	Kirsty Flanagan FCCA,CPFA,ACIB
Position:	Trustee	Honorary Treasurer
Date:	24/09/19	24/09/19

1. Basis of Accounting

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

2. Fund Accounting

(a) Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity.

(b) Permanent endowment funds are those that the original capital cannot be spent as income and must remain in the form of investments. Any income return generated by the invested endowment may be spent on the activities of the trust.

3. Taxation

The Charity is not liable to income or capital gains tax on its charitable activities. Irrecoverable VAT is included in the expense to which it relates.

4. Trustee Remuneration, Expenses and Related Party Transactions

(a) No remuneration or expenses were paid to charity trustees or persons connected to a trustee during the year (2017-18 - Nil).

(b) The Charity received interest of £57 (2017-18 - £20) from Argyll and Bute Council and also local bond interest of £29 (2017-18 - £29). All transactions incoming and outgoing are made via the Council's accounts.

(c) There were no other transactions between the charity and any trustee or any connected person during the year (2017-18 - Nil).

5. Grants

In the year to 31 March 2019, no grants were made.

6. Cash and Bank Balances

During the year the Charity's balances were held by Argyll and Bute Council, which manages the administration of the funds on behalf of the Trustees. No costs were incurred by the Charity for this administration. The Council also acts as the banker for the charity and, as detailed above, all transactions incoming and outgoing are made via the Council's accounts. The balances are repayable on demand. Interest is payable on balances.

7. Changes to the Accounts

The comparative figures in the Statement of Balances have been restated to distinguish endowment funds separately.

8. Investments

The charity holds two three-year fixed term deposit local bonds from Argyll and Bute Council, one for £2,000 with a rate of 1.29% repayable on 31 March 2022, and the other for £400 with a rate of 1.42% repayable on 30 September 2021 in a continuation of historic practice.

9. Audit Fees.

The independent auditor's fee is not charged to the Charity, the cost is borne by the council.



Baillie Gillies Bequest

AUDITED

Annual Report and Financial Statements

2018-2019

For the Year ended 31 March 2019

Baillie Gillies Bequest

Contents



	Page
Trustees' Annual Report	2 - 6
Independent Auditor's Report	7 - 9
Statement of Receipts and Payments	10
Statement of Balances	11
Notes to the Financial Statements	12

Baillie Gillies Bequest

Trustees' Annual Report – For the Year ended 31 March 2019



The Trustees present their annual report together with the financial statements and the Independent Auditor's report for the year ended 31 March 2019.

REFERENCE AND ADMINISTRATION INFORMATION

Charity Name:	Baillie Gillies Bequest
Charity Number:	SC013578
Principal Office:	Argyll and Bute Council Kilmory Lochgilphead Argyll PA31 8RT
Current Trustees:	Councillor James Anderson Councillor John Armour Councillor William Blair Councillor Rory Colville Councillor Robin Currie Councillor Mary-Jean Devon Councillor Lorna Douglas Councillor James Findlay Councillor Audrey Forrest Councillor George Freeman Councillor Bobby Good Councillor Kieron Green Councillor Graham Hardie Councillor Anne Horn Councillor Donald Kelly Councillor David Kinniburgh Councillor James Lynch Councillor Donald MacMillan Councillor Roderick Mccuish Councillor James McGrigor Councillor Julie McKenzie Councillor Yvonne McNeilly Councillor Jean Moffat Councillor Barbara Morgan Councillor Ellen Morton Councillor Aileen Morton Councillor Gary Mulvaney Councillor Iain Paterson Councillor Douglas Philand Councillor Alastair Redman Councillor Alan Reid Councillor Elaine Robertson



Current Trustees continued:	Councillor Len Scoullar Councillor Alexander Taylor Councillor Richard Trail Councillor Andrew Vennard
Honorary Secretary:	Douglas Hendry Executive Director of Customer Services Argyll and Bute Council
Honorary Treasurer:	Kirsty Flanagan FCCA, CPFA, ACIBS Head of Strategic Finance Argyll and Bute Council
Independent Auditor:	James Rundell Audit Scotland 4 th Floor, 8 Nelson Mandela Place Glasgow G2 1BT

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Documents

The charity was ‘inherited’ from Bute County Council. William Gillies, Cooper and Fish curer in Rothesay, and at some time a Baillie and Chief Magistrate of that Burgh, bequeathed £200 for the benefit of the poor of Rothesay. He was elected to the Town Council in 1812 and retired in 1835.

Mrs Margaret Stevenson, or Lochhead, died circa 1947. Bequest of £50 to Rothesay Town Council, the income of which is to provide coals for the deserving poor of the Burgh.

Archibald Brown, Clerk in the Bute Savings Bank Rothesay, died 1903. Will confirmed and recorded in 1903, detailing bequest of £100. The interest to be divided annually at Candlemas among the deserving old and infirm poor of Rothesay.

James Duncan, Merchant in Valparaiso, Chile, thereafter residing in Rothesay died in 1874. He bequeathed £2,000 to Rothesay Town Council. Noted in the Minute Book of the Charity, 1875-1894 in the District Archives. The income was to be distributed half yearly to 10 older women of good character and honest repute, over 60 years of age and not in parochial relief, whose parents as well as themselves have been born in Rothesay or the Island of Bute.

Misses Gibson, Ardmory, Rothesay. Janet Gibson died in 1893 her will was confirmed and recorded in 1894 with a bequest of £200 to the Minister of the Parish of Rothesay and to Rothesay Town Council. The interest was to be paid out at Candlemas to the most deserving of the poor and each recipient was to get 25 pence.

Mrs Ann Taylor, or Jackson, residing at Easterhouse, Baillieston, died 1892 and her will was confirmed and recorded 1892. She made a bequest of £100, the annual income of which was to be expended from time to time providing coals for the poor persons of the name Taylor residing in Rothesay and who were born in Skipness (Kintyre) or Rothesay. Minute Book of the Bequest 1892-94 in District Archives.

Annie McMillan - Minutes of Rothesay Town Council 28/11/1947, a bequest of £100 to Rothesay Town Council to provide coals for the deserving poor of Rothesay.

Jane Paterson of Whinny Brae, Rothesay, died 1902. Will confirmed and recorded in 1903 with a bequest of £300 made to Rothesay Town Council. The income from the bequest was to be divided at Candlemas among the old and infirm poor of Rothesay.

Appointment of Trustees

The trustees of the charities are the elected members (councillors) of Argyll and Bute Council. Trustees are appointed through their election to Argyll and Bute Council.

Organisational Structure

The trustees (as the elected members of the council) meet once a year at the AGM to consider and approve the annual report and financial statements and any other business such as future plans and the reorganisation of trust funds. The trustees delegate the day to day administration of the charities to officers of the Council. The Council has established a range of committees with delegated powers to allow it to discharge its business effectively. This includes the management of charities. The Council has an approved constitution that governs the conduct of business by the Council and covers standing orders for meetings, a scheme of administration and delegation, financial and security regulations, contract standing orders and an ethical framework.

Related Parties

Trustees hold this position because they are elected members of Argyll and Bute Council. Argyll and Bute Council provides administration services to the Charity.

Risk Management

The Head of Strategic Finance of Argyll and Bute Council has taken the steps required by trustees to consider the major risks to which the charity is exposed, in particular those related to its operation and finance, and to be satisfied that the systems are in place to mitigate the exposure to the major risks.

Management of Funds and Investment Policy

The Trustees rely upon the expertise of Argyll and Bute Council to manage the investments to ensure the maximum return at least risk to the charity. In this way, the income stream for the future benefit of the charity is protected.

The funds of the charity are deposited with Argyll and Bute Council and receive interest at the average market rate for the Council's borrowing. The interest received from Argyll and Bute Council is shown in the Statement of Receipts and Payments.

OBJECTIVES AND ACTIVITIES

The objectives of the various funds that make up the Baillie Gillies fund are as follows:

- Bailie Gillies Bequest - Prevention and relief of poverty in Rothesay.
- Margaret Lochhead Bequest - Prevention and relief of poverty in Rothesay through grants to individuals for purchase of coals.

- Archibald Brown Bequest - The interest is to be divided annually at Candlemas among the deserving old and infirm poor of Rothesay.
- James Duncan Bequest - Prevention and relief of poverty in Rothesay through distribution to ten old women whose parents as well as themselves were born in Rothesay
- Janet Gibson Bequest - Prevention and relief of poverty in Rothesay.
- Ann Jackson Bequest - Prevention and relief of poverty in Rothesay, by providing coals for poor persons of the name Taylor residing in Rothesay who were born in Skipness (Kintyre) or Rothesay.
- Annie McMillan Bequest - Prevention and relief of poverty in Rothesay through grants to individuals for coal.
- Jane Paterson Bequest - The objective of the fund is for the prevention and relief of poverty in Rothesay.

ACHIEVEMENTS AND PERFORMANCE

In the year to 31 March 2019, there were no grants made.

FINANCIAL REVIEW

Overview

The Charity is dormant. The only source of income during 2018-19 came from interest from deposits with Argyll and Bute Council of £56 (2017-18 - £20) and Local Bond Interest £1 (2017-18 - £1). The trust held cash at bank of £9,931 as at 31 March 2019 (2017-18 - £9,874).

Reserves Policy

The unrestricted free reserves in cash at bank at the financial year-end were £6,881 (2017-18 - £6,824). The Charity has no explicit reserves policy, but the “capital” of the fund (as identified from the governing document or available evidence) is held effectively as a permanent endowment, with only the annual income available for disbursement in the year via the unrestricted reserve. The unrestricted reserves are available for the objects of the trust.

CONCLUSION

The charity did not undertake any activities during the year.

Since 2013-14 an audit is required to be carried out by the appointed auditor of Argyll and Bute Council in accordance with the requirements of the Local Government (Scotland) Act 1973.

The appointed auditor of Argyll and Bute Council is Audit Scotland and the Trustees would like to thank them for undertaking this task.


Baillie Gillies Bequest

Trustees' Annual Report – For the Year ended 31 March 2019



DECLARATION

Approved and authorised for issue by the trustees on 24th September 2019 and signed on their behalf by:

Signature(s):		<i>Kirsty Flanagan</i>
Full names(s):	ALEXANDER TAYLOR	Kirsty Flanagan FCCA, CPFA, ACIBS
Position:	Trustee	Honorary Treasurer
Date:	24/09/19	24/09/19

Independent auditor's report to the trustees of Baillie Gillies Bequest and the Accounts Commission

Report on the audit of the financial statements

Opinion on financial statements

I certify that I have audited the financial statements in the statement of accounts of Baillie Gillies Bequest for the year ended 31 March 2019 under Part VII of the Local Government (Scotland) Act 1973 and section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005. The financial statements comprise the Statement of Receipts and Payments, the Statement of Balances and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and a receipts and payments basis.

In my opinion the accompanying financial statements:

- properly present the receipts and payments of Baillie Gillies Bequest for the year ended 31 March 2019 and its statement of balances at that date; and
- have been prepared in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005, and regulations 9(1),(2) and (3) of The Charities Accounts (Scotland) Regulations 2006.

Basis for opinion

I conducted my audit in accordance with applicable law and International Standards on Auditing (UK) (ISAs (UK)), as required by the [Code of Audit Practice](#) approved by the Accounts Commission for Scotland. My responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of my report. I am independent of the charity in accordance with the ethical requirements that are relevant to my audit of the financial statements in the UK including the Financial Reporting Council's Ethical Standard, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibilities of the trustees for the financial statements

The trustees are responsible for the preparation of financial statements which properly present the receipts and payments of the charity, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's responsibilities for the audit of the financial statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of

assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of the auditor's responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website www.frc.org.uk/auditorsresponsibilities. This description forms part of my auditor's report.

Other information in the statement of accounts

The trustees are responsible for the other information in the statement of accounts. The other information comprises the information other than the financial statements and my auditor's report thereon. My opinion on the financial statements does not cover the other information and I do not express any form of assurance conclusion thereon except on matters prescribed by the Accounts Commission or required by applicable law to the extent explicitly stated later in this report.

In connection with my audit of the financial statements, my responsibility is to read all the other information in the statement of accounts and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If I identify such material inconsistencies or apparent material misstatements, I am required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I have nothing to report in this regard.

Report on other requirements

Opinion on matter prescribed by the Accounts Commission

In my opinion, based on the work undertaken in the course of the audit the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements and that report has been prepared in accordance with the Charities SORP (FRS 102).

Matters on which I am required to report by exception

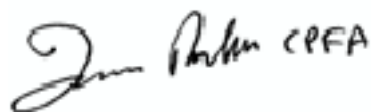
I am required by The Charity Accounts (Scotland) Regulations 2006 to report to you if, in my opinion:

- proper accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- I have not received all the information and explanations I require for my audit.

I have nothing to report in respect of these matters.

Use of my report

This report is made solely to the parties to whom it is addressed in accordance with Part VII of the Local Government (Scotland) Act 1973 and for no other purpose. In accordance with paragraph 120 of the Code of Audit Practice, I do not undertake to have responsibilities to members or officers, in their individual capacities, or to third parties.

A handwritten signature in black ink, reading "James Rundell CPFA".

James Rundell CPFA
Audit Scotland
4th Floor, Athenaeum Building
8 Nelson Mandela Place
Glasgow
G2 1BT

24th September 2019

James Rundell is eligible to act as an auditor in terms of Part VII of the Local Government (Scotland) Act 1973



Receipts and Payments Account for the Year Ended 31 March 2019

	<i>Note</i>	Unrestricted Funds £	Permanent Endowment Funds £	Total Funds 2019 £	2018 £
RECEIPTS					
Income from investments other than land and buildings	4	57	-	57	21
Total Receipts		57	-	57	21
PAYMENTS					
Charitable Activities - Grants and donations	5	-	-	-	-
Total Payments		-	-	-	-
Surplus / (Deficit) for Year		57	-	57	21

All income in 2018-19 and 2017-18 relates to unrestricted funds.

The notes on page 12 form an integral part of these financial statements.

Baillie Gillies Bequest
Statement of Balances as at 31 March 2019




Statement of Balances as at 31 March 2019

	Note	Unrestricted Funds £	Permanent Endowment Funds £	Total Funds 2019 £	Unrestricted Funds £	Permanent Endowment Funds £	2018 £
Cash and Bank Balances	6						
Opening Balances		6,824	3,050	9,874	6,803	3,050	9,853
Surplus for year		57	-	57	21	-	21
Closing Balances		6,881	3,050	9,931	6,824	3,050	9,874
Investments	8						
Market value		50	-	50	50	-	50
				-			
Cost		50	-	50	50	-	50

The notes on page 12 form an integral part of these financial statements.

Approved and authorised for issue by the trustees on 24th September 2019 and signed on their behalf by:

Signature(s):		<i>Kirsty Flanagan</i>
Full names(s):	ALEXANDER TAYLOR	Kirsty Flanagan FCCA, CPFA, ACIBS
Position:	Trustee	Honorary Treasurer
Date:	24/09/19	24/09/19

1. Basis of Accounting

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

2. Fund Accounting

(a) Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity.

(b) Permanent endowment funds are those that the original capital cannot be spent as income and must remain in the form of investments. Any income return generated by the invested endowment may be spent on the activities of the Charity.

3. Taxation

The charity is not liable to income or capital gains tax on its charitable activities. Irrecoverable VAT is included in the expense to which it relates.

4. Trustee Remuneration, Expenses and Related Party Transactions

(a) No remuneration or expenses were paid to charity trustees or persons connected to a trustee during the year (2017-18 - Nil).

(b) The Charity received interest from deposits with Argyll and Bute Council of £56 (2017-18 - £20) and Local Bond Interest of £1 (2017-18 £1). All transactions incoming and outgoing are made via the Council's accounts.

(c) There were no other transactions between the charity and any trustee or any connected person during the year (2017-18 - Nil).

5. Grants

In the year to 31 March 2019, there were no grants made.

6. Cash and Bank Balances

During the year the Charity's balances were held by Argyll and Bute Council, which manages the administration of the funds on behalf of the Trustees. The Council also acts as the banker for the charity and, as detailed above, all transactions incoming and outgoing are made via the Council's accounts. The balances are repayable on demand. Interest is payable on balances.

7. Changes to the Accounts

The comparative figures in the Statement of Balances have been restated to distinguish endowment funds separately.

8. Investments

The charity holds a three-year fixed term deposit £50 local bond from Argyll and Bute Council, repayable on 30 September 2021. The rate of interest is 1.42%. This is a continuation of historic practice.

9. Audit Fees.

The independent auditor's fee is not charged to the charity, the cost is borne by the Council.



Kidston Park Trust

AUDITED

Annual Report and Financial Statements

2018-2019

For the Year ended 31 March 2019

	Page
Trustees' Annual Report	2 - 5
Independent Auditor's Report	6 - 8
Statement of Receipts and Payments	9
Statement of Balances	10
Notes to the Financial Statements	11



The Trustees present their annual report together with the financial statements and the Independent Auditor's report for the year ended 31 March 2019.

REFERENCE AND ADMINISTRATION INFORMATION

Charity Name:	Kidston Park Trust
Charity Number:	SC013600
Principal Office:	Argyll and Bute Council Kilmory Lochgilphead Argyll PA31 8RT
Current Trustees:	Councillor James Anderson Councillor John Armour Councillor William Blair Councillor Rory Colville Councillor Robin Currie Councillor Mary-Jean Devon Councillor Lorna Douglas Councillor James Findlay Councillor Audrey Forrest Councillor George Freeman Councillor Bobby Good Councillor Kieron Green Councillor Graham Hardie Councillor Anne Horn Councillor Donald Kelly Councillor David Kinniburgh Councillor James Lynch Councillor Donald MacMillan Councillor Roderick Mccuish Councillor James McGrigor Councillor Julie McKenzie Councillor Yvonne McNeilly Councillor Jean Moffat Councillor Barbara Morgan Councillor Ellen Morton Councillor Aileen Morton Councillor Gary Mulvaney Councillor Iain Paterson Councillor Douglas Philand Councillor Alastair Redman Councillor Alan Reid Councillor Elaine Robertson



Current Trustees continued:	Councillor Len Scoullar Councillor Alexander Taylor Councillor Richard Trail Councillor Andrew Vennard
Honorary Secretary:	Douglas Hendry Executive Director of Customer Services Argyll and Bute Council
Honorary Treasurer:	Kirsty Flanagan FCCA, CPFA, ACIBS Head of Strategic Finance Argyll and Bute Council
Independent Auditor:	James Rundell Audit Scotland 4 th Floor, 8 Nelson Mandela Place Glasgow G2 1BT

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

A bequest of £1,000 was made by William Kidston towards the upkeep of Kidston Park (formerly Cairndow or Cairndhu Park) in April 1889. It was noted in the minutes of a meeting of the Town Council of the Burgh of Helensburgh.

Appointment of Trustees

The trustees of the charities are the elected members (councillors) of Argyll and Bute Council. Trustees are appointed through their election to Argyll and Bute Council.

Organisational Structure

The trustees (as the elected members of the council) meet once a year at the AGM to consider and approve the annual report and financial statements and any other business such as future plans and the reorganisation of Charity funds. The trustees delegate the day to day administration of the charities to officers of the Council. The Council has established a range of committees with delegated powers to allow it to discharge its business effectively. This includes the management of charities. The Council has an approved constitution that governs the conduct of business by the Council and covers standing orders for meetings, a scheme of administration and delegation, financial and security regulations, contract standing orders and an ethical framework.

Related Parties

Trustees hold this position because they are elected members of Argyll and Bute Council. Argyll and Bute Council provides administration services to the Charity.

Risk Management

The Head of Strategic Finance of Argyll and Bute Council has taken the steps required by trustees to consider the major risks to which the charity is exposed, in particular those related to its operation and finance, and to be satisfied that systems are in place to mitigate the exposure to the major risks.

Management of Funds and Investment Policy

The Trustees rely upon the expertise of Argyll and Bute Council to manage the investments to ensure the maximum return at least risk to the charity. In this way, the income stream for the future benefit of the charity is protected.

The funds of the charity are deposited with Argyll and Bute Council. The charity receives interest at the average market rate for the Council's borrowing. The interest received from Argyll and Bute Council is shown in the Statement of Receipts and Payments.

OBJECTIVES AND ACTIVITIES

The objective of the fund is to provide a public park, or recreation ground for the inhabitants of Helensburgh and for the purposes of boating and bathing in the Gareloch.

ACHIEVEMENTS AND PERFORMANCE

In the year to 31 March 2019, there were no grants made.

FINANCIAL REVIEW

Overview

The Charity is dormant. Income during 2018-19 came from interest from deposits with Argyll and Bute Council of £25 (2017-18 - £8). The trust held cash and bank of £4,233 as at 31 March 2019 (2017-18 - £4,208).

Reserves Policy

The unrestricted free reserves at the financial year-end were £3,233 (2017-18: £3,208). This includes cash and bank only repayable on demand. The Charity has no explicit reserves policy, but the "capital" of the fund (as identified from the governing documents or available evidence) is held effectively as a permanent endowment, with only the annual income available for disbursement in the year via the unrestricted reserve. The unrestricted reserves are available for the objects of the Charity.

CONCLUSION

The charity did not undertake any activities during the year.


Since 2013-14 an audit is required to be carried out by the appointed auditor of Argyll and Bute Council in accordance with the requirements of the Local Government (Scotland) Act 1973.

The appointed auditor of Argyll and Bute Council is Audit Scotland and the Trustees would like to thank them for undertaking this task.



DECLARATION

Approved and authorised for issue by the trustees on 24th September 2019 and signed on their behalf by:

Signature(s):		<i>Kirsty Flanagan</i>
Full names(s):	ALEXANDER TAYLOR	Kirsty Flanagan FCCA, CPFA, ACIBS
Position:	Trustee	Honorary Treasurer
Date:	24/09/19	24/09/19

Independent auditor's report to the trustees of Kidston Park Trust and the Accounts Commission

Report on the audit of the financial statements

Opinion on financial statements

I certify that I have audited the financial statements in the statement of accounts of Kidston Park Trust for the year ended 31 March 2019 under Part VII of the Local Government (Scotland) Act 1973 and section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005. The financial statements comprise the Statement of Receipts and Payments, the Statement of Balances and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and a receipts and payments basis.

In my opinion the accompanying financial statements:

- properly present the receipts and payments of Kidston Park Trust for the year ended 31 March 2019 and its statement of balances at that date; and
- have been prepared in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005, and regulations 9(1),(2) and (3) of The Charities Accounts (Scotland) Regulations 2006.

Basis for opinion

I conducted my audit in accordance with applicable law and International Standards on Auditing (UK) (ISAs (UK)), as required by the [Code of Audit Practice](#) approved by the Accounts Commission for Scotland. My responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of my report. I am independent of the charity in accordance with the ethical requirements that are relevant to my audit of the financial statements in the UK including the Financial Reporting Council's Ethical Standard, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibilities of the trustees for the financial statements

The trustees are responsible for the preparation of financial statements which properly present the receipts and payments of the charity, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's responsibilities for the audit of the financial statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of

assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of the auditor's responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website www.frc.org.uk/auditorsresponsibilities. This description forms part of my auditor's report.

Other information in the statement of accounts

The trustees are responsible for the other information in the statement of accounts. The other information comprises the information other than the financial statements and my auditor's report thereon. My opinion on the financial statements does not cover the other information and I do not express any form of assurance conclusion thereon except on matters prescribed by the Accounts Commission or required by applicable law to the extent explicitly stated later in this report.

In connection with my audit of the financial statements, my responsibility is to read all the other information in the statement of accounts and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If I identify such material inconsistencies or apparent material misstatements, I am required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I have nothing to report in this regard.

Report on other requirements

Opinion on matter prescribed by the Accounts Commission

In my opinion, based on the work undertaken in the course of the audit the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements and that report has been prepared in accordance with The Charities Accounts (Scotland) Regulations 2006.

Matters on which I am required to report by exception

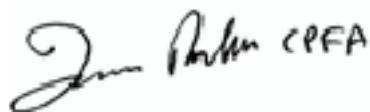
I am required by The Charity Accounts (Scotland) Regulations 2006 to report to you if, in my opinion:

- proper accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- I have not received all the information and explanations I require for my audit.

I have nothing to report in respect of these matters.

Use of my report

This report is made solely to the parties to whom it is addressed in accordance with Part VII of the Local Government (Scotland) Act 1973 and for no other purpose. In accordance with paragraph 120 of the Code of Audit Practice, I do not undertake to have responsibilities to members or officers, in their individual capacities, or to third parties.

A handwritten signature in black ink that reads 'James Rundell CPFA'.

James Rundell CPFA
Audit Scotland
4th Floor, Athenaeum Building
8 Nelson Mandela Place
Glasgow
G2 1BT

24th September 2019

James Rundell is eligible to act as an auditor in terms of Part VII of the Local Government (Scotland) Act 1973



Receipts and Payments Account for the Year Ended 31 March 2019

	<i>Note</i>	Unrestricted Funds £	Permanent Endowment Funds £	Total Funds 2019 £	2018 £
RECEIPTS					
Income from investments other than land and buildings	4	25	-	25	8
Total Receipts		25	-	25	8
PAYMENTS					
Charitable Activities - Grants and donations	5	-	-	-	-
Total Payments		-	-	-	-
Surplus / (Deficit) for Year		25	-	25	8

All income in 2018-19 and 2017-18 relates to unrestricted funds.


The notes on page 11 form an integral part of these accounts.

Statement of Balances as at 31 March 2019

	Note	Unrestricted Funds £	Permanent Endowment Funds £	Total Funds 2019 £	Unrestricted Funds £	Permanent Endowment Funds £	2018 £
Cash and Bank Balances	6						
Opening Balances		3,208	1,000	4,208	3,200	1,000	4,200
Surplus for year		25	-	25	8	-	8
Closing Balances		3,233	1,000	4,233	3,208	1,000	4,208
Investments	8						
Market value		-	-	-	-	-	-
Cost		-	-	-	-	-	-

The notes on page 11 form an integral part of these financial statements.

Approved and authorised for issue by the trustees on 24th September 2019 and signed on their behalf by:

Signature(s):		Kirsty Flanagan
Full names(s):	ALEXANDER TAYLOR	Kirsty Flanagan FCCA, CPFA, ACIBS
Position:	Trustee	Honorary Treasurer
Date:	24/09/19	24/09/19

1. Basis of Accounting

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

2. Fund Accounting

(a) Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity.

(b) Permanent endowment funds are those that the original capital cannot be spent as income and must remain in the form of investments. Any income return generated by the invested endowment may be spent on the activities of the Charity.

3. Taxation

The charity is not liable to income or capital gains tax on its charitable activities. Irrecoverable VAT is included in the expense to which it relates.

4. Trustee Remuneration, Expenses and Related Party Transactions

(a) No remuneration or expenses were paid to charity trustees or persons connected to a trustee during the year (2017-18 - Nil).

(b) The trust received interest of £25 (2017-18 - £8) from deposits with Argyll and Bute Council. All transactions incoming and outgoing are made via the Council's accounts.

(c) There were no other transactions between the charity and any trustee or any connected person during the year (2017-18 - Nil)

5. Grants

In the year to 31 March 2019, there were no grants made.

6. Cash and Bank Balances

During the year the Charity balances were held by Argyll and Bute Council, which manages the administration of the funds on behalf of the Trustees. No costs were incurred by the trust for this administration. The Council also acts as the banker for the charity and, as detailed above, all transactions incoming and outgoing are made via the Council's accounts. The balances are repayable on demand. Interest is payable on balances.

7. Changes to the Accounts

The comparative figures in the Statement of Balances have been restated to distinguish endowment funds separately.

8. Investments

The charity hold no investments.

9. Audit Fees.

The independent auditor's fee is not charged to the charity, the cost is borne by the Council.



Miss Annie Dickson Burgh Bequest
AUDITED
Annual Report and Financial Statements
2018-2019
For the Year ended 31 March 2019

Miss Annie Dickson Burgh Bequest

Contents



	Page
Trustees' Annual Report	2-5
Independent Auditor's Report	6-8
Statement of Receipts and Payments	9
Statement of Balances	10
Notes to the Financial Statements	11

Miss Annie Dickson Burgh Bequest

Trustees' Annual Report – For the Year ended 31 March 2019



The Trustees present their annual report together with the financial statements and the Independent Auditor's report for the year ended 31 March 2019.

REFERENCE AND ADMINISTRATION INFORMATION

Charity Name:	Miss Annie Dickson Burgh Bequest
Charity Number:	SC018697
Principal Office:	Argyll and Bute Council Kilmory Lochgilphead Argyll PA31 8RT
Current Trustees:	Councillor James Anderson Councillor John Armour Councillor William Blair Councillor Rory Colville Councillor Robin Currie Councillor Mary-Jean Devon Councillor Lorna Douglas Councillor James Findlay Councillor Audrey Forrest Councillor George Freeman Councillor Bobby Good Councillor Kieron Green Councillor Graham Hardie Councillor Anne Horn Councillor Donald Kelly Councillor David Kinniburgh Councillor James Lynch Councillor Donald MacMillan Councillor Roderick Mccuish Councillor James McGrigor Councillor Julie McKenzie Councillor Yvonne McNeilly Councillor Jean Moffat Councillor Barbara Morgan Councillor Ellen Morton Councillor Aileen Morton Councillor Gary Mulvaney Councillor Iain Paterson Councillor Douglas Philand Councillor Alastair Redman Councillor Alan Reid Councillor Elaine Robertson

Miss Annie Dickson Burgh Bequest

Trustees' Annual Report – For the Year ended 31 March 2019



Current Trustees continued:	Councillor Len Scoullar Councillor Alexander Taylor Councillor Richard Trail Councillor Andrew Vennard
Honorary Secretary:	Douglas Hendry Executive Director of Customer Services Argyll and Bute Council
Honorary Treasurer:	Kirsty Flanagan FCCA, CPFA, ACIBS Head of Strategic Finance Argyll and Bute Council
Independent Auditor:	James Rundell Audit Scotland 4 th Floor, 8 Nelson Mandela Place Glasgow G2 1BT

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Documents

A bequest by Miss Mary Ann Dickson dated 4th April, 1927 to the Town Council of the Burgh of Helensburgh. Noted in an Excerpt from Copy Will and Codicils.

Miss LA Colvil's bequest - A Legacy of £200 was passed by Mr J Percival Agnew to the Town Council to perpetuate his cousin's name in Helensburgh by means of a fund for necessitous cases. Noted in the minutes of a meeting of the Finance Committee of Helensburgh Town Council on 22nd December 1969.

Appointment of Trustees

The trustees of the charities are the elected members (councillors) of Argyll and Bute Council. Trustees are appointed through their election to Argyll and Bute Council.

Organisational Structure

The trustees (as the elected members of the council) meet once a year at the AGM to consider and approve the annual report and financial statements and any other business such as future plans and the reorganisation of charity funds. The trustees delegate the day to day administration of the charities to officers of the Council. The Council has established a range of committees with delegated powers to allow it to discharge its business effectively. This includes the management of charities. The Council has an approved constitution that governs the conduct of business by the Council and covers standing orders for meetings, a scheme of administration and delegation, financial and security regulations, contract standing orders and an ethical framework.

Miss Annie Dickson Burgh Bequest

Trustees' Annual Report – For the Year ended 31 March 2019



Related Parties

Trustees hold this position because they are elected members of Argyll and Bute Council. Argyll and Bute Council provides administration services to the charity.

Risk Management

The Head of Strategic Finance of Argyll and Bute Council has taken the steps required by trustees to consider the major risks to which the charity is exposed, in particular those related to its operation and finance, and to be satisfied that the systems are in place to mitigate the exposure to the major risks.

Management of Funds and Investment Policy

The Trustees rely upon the expertise of Argyll and Bute Council to manage the investments to ensure the maximum return at least risk to the charity. In this way, the income stream for the future benefit of the charity is protected.

The funds of the charity are deposited with Argyll and Bute Council. The funds of the charity receives interest at the average market rate for the Council's borrowing. The interest received from Argyll and Bute Council is shown in the Statement of Receipts and Payments.

OBJECTIVES AND ACTIVITIES

The objective of the fund is for the relief of distress in the Burgh of Helensburgh.

ACHIEVEMENTS AND PERFORMANCE

In the year to 31 March 2019, there were no grants made.

FINANCIAL REVIEW

Overview

The charity is dormant. Income during 2018-19 came from interest from deposits with Argyll and Bute Council of £25 (2017-18 - £8). The trust held cash and bank of £4,177 as at 31 March 2019 (2017-18 - £4,152).

Reserves Policy

The unrestricted free reserves at the financial year-end were £1,229 (2017-18 - £1,204). This includes cash and bank only repayable on demand. The charity has no explicit reserves policy, but the "capital" of the fund (as identified from the governing documents or available evidence) is held effectively as a permanent endowment, with only the annual income available for disbursement in the year via the unrestricted reserve. The unrestricted reserves are available for the objects of the trust.

CONCLUSION

The charity did not undertake any activities during the year.

Since 2013-14 an audit is required to be carried out by the appointed auditor of Argyll and Bute Council in accordance with the requirements of the Local Government (Scotland) Act 1973.

The appointed auditor of Argyll and Bute Council is Audit Scotland and the Trustees would like to thank them for undertaking this task.


Miss Annie Dickson Burgh Bequest

Trustees' Annual Report – For the Year ended 31 March 2019



DECLARATION

Approved and authorised for issue by the trustees on 24th September 2019 and signed on their behalf by:

Signature(s):		<i>Kirsty Flanagan</i>
Full names(s):	ALEXANDER TAYLOR	Kirsty Flanagan FCCA, CPFA, ACIBS
Position:	Trustee	Honorary Treasurer
Date:	24/09/19	24/09/19

**Independent auditor's report to the trustees of Miss Annie Dickson Burgh Bequest
and the Accounts Commission**

Report on the audit of the financial statements

Opinion on financial statements

I certify that I have audited the financial statements in the statement of accounts of Miss Annie Dickson Burgh Bequest for the year ended 31 March 2019 under Part VII of the Local Government (Scotland) Act 1973 and section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005. The financial statements comprise the Statement of Receipts and Payments, the Statement of Balances and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and a receipts and payments basis.

In my opinion the accompanying financial statements:

- properly present the receipts and payments of Miss Annie Dickson Burgh Bequest for the year ended 31 March 2019 and its statement of balances at that date; and
- have been prepared in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005, and regulations 9(1),(2) and (3) of The Charities Accounts (Scotland) Regulations 2006.

Basis for opinion

I conducted my audit in accordance with applicable law and International Standards on Auditing (UK) (ISAs (UK)), as required by the [Code of Audit Practice](#) approved by the Accounts Commission for Scotland. My responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of my report. I am independent of the charity in accordance with the ethical requirements that are relevant to my audit of the financial statements in the UK including the Financial Reporting Council's Ethical Standard, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibilities of the trustees for the financial statements

The trustees are responsible for the preparation of financial statements which properly present the receipts and payments of the charity, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's responsibilities for the audit of the financial statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of

assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of the auditor's responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website www.frc.org.uk/auditorsresponsibilities. This description forms part of my auditor's report.

Other information in the statement of accounts

The trustees are responsible for the other information in the statement of accounts. The other information comprises the information other than the financial statements and my auditor's report thereon. My opinion on the financial statements does not cover the other information and I do not express any form of assurance conclusion thereon except on matters prescribed by the Accounts Commission or required by applicable law to the extent explicitly stated later in this report.

In connection with my audit of the financial statements, my responsibility is to read all the other information in the statement of accounts and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If I identify such material inconsistencies or apparent material misstatements, I am required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I have nothing to report in this regard.

Report on other requirements

Opinion on matter prescribed by the Accounts Commission

In my opinion, based on the work undertaken in the course of the audit the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements and that report has been prepared in accordance with the Charities SORP (FRS 102).

Matters on which I am required to report by exception

I am required by The Charity Accounts (Scotland) Regulations 2006 to report to you if, in my opinion:

- proper accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- I have not received all the information and explanations I require for my audit.

I have nothing to report in respect of these matters.

Use of my report

This report is made solely to the parties to whom it is addressed in accordance with Part VII of the Local Government (Scotland) Act 1973 and for no other purpose. In accordance with paragraph 120 of the Code of Audit Practice, I do not undertake to have responsibilities to members or officers, in their individual capacities, or to third parties.

A handwritten signature in black ink that reads "James Rundell CPFA".

James Rundell CPFA
Audit Scotland
4th Floor, Athenaeum Building
8 Nelson Mandela Place
Glasgow
G2 1BT

24th September 2019

James Rundell is eligible to act as an auditor in terms of Part VII of the Local Government (Scotland) Act 1973

Miss Annie Dickson Burgh Bequest

Statement of Receipts and Payments – For the Year ended March 2019



Receipts and Payments Account for the Year Ended 31 March 2019

	Note	Unrestricted Funds £	Permanent Endowment Funds £	Total Funds 2019 £	2018 £
RECEIPTS					
Income from investments other than land and buildings	4	25	-	25	8
Total Receipts		25	-	25	8
PAYMENTS					
Charitable Activities - Grants and donations	5	-	-	-	-
Total Payments		-	-	-	-
Surplus / (Deficit) for Year		25	-	25	8

All income in 2017-18 and 2018-19 relates to unrestricted funds.

The notes on page 11 form an integral part of these financial statements.

Miss Annie Dickson Burgh Bequest
Statement of Balances as at 31 March 2019



Statement of Balances as at 31 March 2019

	Unrestricted Funds	Permanent Endowment Funds	Total Funds 2019	Unrestricted Funds	Permanent Endowment Funds	2018
Note	£	£	£	£	£	£
Cash and Bank Balances 6						
Opening Balances	1,204	2,948	4,152	1,196	2,948	4,144
Surplus for year	25	-	25	8	-	8
Closing Balances	1,229	2,948	4,177	1,204	2,948	4,152

The notes on page 11 form an integral part of these financial statements.

Approved and authorised for issue by the trustees on 24th September 2019 and signed on their behalf by:

Signature(s):		<i>Kirsty Flanagan</i>
Full names(s):		Kirsty Flanagan FCCA, CPFA, ACIBS
Position:	Trustee	Honorary Treasurer
Date:	24/09/19	24/09/19

Miss Annie Dickson Burgh Bequest

Notes to the Financial Statements



1. Basis of Accounting

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

2. Fund Accounting

(a) Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity.

(b) Permanent endowment funds are those that the original capital cannot be spent as income and must remain in the form of investments. Any income return generated by the invested endowment may be spent on the activities of the charity.

3. Taxation

The charity is not liable to income or capital gains tax on its charitable activities. Irrecoverable VAT is included in the expense to which it relates.

4. Trustee Remuneration, Expenses and Related Party Transactions

(a) No remuneration or expenses were paid to charity trustees or persons connected to a trustee during the year (2017-18 - Nil).

(b) The trust received interest of £25 (2017-18 - £8) from deposits with Argyll & Bute Council. All transactions incoming and outgoing are made via the Council's accounts.

(c) There were no other transactions between the charity and any trustee or any connected person during the year (2017-18 Nil).

5. Grants

In the year to 31 March 2019, there were no grants made.

6. Cash and Bank Balances

During the year the charities balances were held by Argyll and Bute Council, which manages the administration of the funds on behalf of the Trustees. No costs were incurred by the trust for this administration. The Council also acts as the banker for the charity and, as detailed above, all transactions incoming and outgoing are made via the Council's accounts. The balances are repayable on demand. Interest is payable on balances.

7. Changes to the Accounts

The comparative figures in the Statement of Balances have been restated to distinguish endowment funds separately.

8. Investments

The charity holds no investments.

9. Audit Fees.

The independent auditor's fee is not charged to the charity, the cost is borne by the Council.



Logie Baird Prize Fund

AUDITED

Annual Report and Financial Statements

2018-2019

For the Year ended 31 March 2019

Logie Baird Prize Fund

Contents



	Page
Trustees' Annual Report	2 - 5
Independent Auditor's Report	6 - 8
Statement of Receipts and Payments	9
Statement of Balances	10
Notes to the Financial Statements	11

Logie Baird Prize Fund

Trustees' Annual Report – For the Year ended 31 March 2019



The Trustees present their annual report together with the financial statements and the Independent Auditor's report for the year ended 31 March 2019.

REFERENCE AND ADMINISTRATION INFORMATION

Charity Name:	Logie Baird Prize Fund
Charity Number:	SC018698
Principal Office:	Argyll and Bute Council Kilmory Lochgilphead Argyll PA31 8TL
Current Trustees:	Councillor James Anderson Councillor John Armour Councillor William Blair Councillor Rory Colville Councillor Robin Currie Councillor Mary-Jean Devon Councillor Lorna Douglas Councillor James Findlay Councillor Audrey Forrest Councillor George Freeman Councillor Bobby Good Councillor Kieron Green Councillor Graham Hardie Councillor Anne Horn Councillor Donald Kelly Councillor David Kinniburgh Councillor James Lynch Councillor Donald MacMillan Councillor Roderick Mccuish Councillor James McGrigor Councillor Julie McKenzie Councillor Yvonne McNeilly Councillor Jean Moffat Councillor Barbara Morgan Councillor Ellen Morton Councillor Aileen Morton Councillor Gary Mulvaney Councillor Iain Paterson Councillor Douglas Philand Councillor Alastair Redman Councillor Alan Reid Councillor Elaine Robertson



Current Trustees continued:	Councillor Len Scoullar Councillor Alexander Taylor Councillor Richard Trail Councillor Andrew Vennard
Honorary Secretary:	Douglas Hendry Executive Director of Customer Services Argyll and Bute Council
Honorary Treasurer:	Kirsty Flanagan FCCA,CPFA,ACIB Head of Strategic Finance Argyll and Bute Council
Independent Auditor:	James Rundell Audit Scotland 4 th Floor, 8 Nelson Mandela Place Glasgow G2 1BT

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Ex-Bailie J. Arnold Fleming of Locksley, Helensburgh, invested the sum of £200 in the names of the Provost, Magistrates and Councillors of the Burgh of Helensburgh, for the Logie Baird Prize Fund. Noted in the minutes of the Town Council of Helensburgh, January 1956.

Appointment of Trustees

The trustees of the charities are the elected members (Councillors) of Argyll and Bute Council. Trustees are appointed through their election to Argyll and Bute Council.

Organisational Structure

The trustees (as the elected members of the Council) meet once a year at the AGM to consider and approve the annual report and financial statements and any other business such as future plans and the reorganisation of Charity funds. The trustees delegate the day to day administration of the charities to officers of the Council. The Council has established a range of committees with delegated powers to allow it to discharge its business effectively. This includes the management of charities. The Council has an approved constitution that governs the conduct of business by the Council and covers standing orders for meetings, a scheme of administration and delegation, financial and security regulations, contract standing orders and an ethical framework.

Related Parties

Trustees hold this position because they are elected members of Argyll and Bute Council. Argyll and Bute Council provides administration services to the Charity.

Risk Management

The Head of Strategic Finance of Argyll and Bute Council has taken the steps required by trustees to consider the major risks to which the charity is exposed, in particular those related to its operation and finance, and to be satisfied that systems are in place to mitigate the exposure to the major risks.

Management of Funds and Investment Policy

The Trustees rely upon the expertise of Argyll and Bute Council to manage the investments to ensure the maximum return at least risk to the charity. In this way, the income stream for the future benefit of the charity is protected.

The funds of the charity are deposited with Argyll and Bute Council and receive interest at the average market rate for the Council's borrowing. The interest received from Argyll and Bute Council is shown in the Statement of Receipts and Payments.

OBJECTIVES AND ACTIVITIES

The objective of the fund is for the advancement of education by providing an annual prize to a pupil at Hermitage Academy, Helensburgh.

ACHIEVEMENTS AND PERFORMANCE

In the year to 31 March 2018, there were no grants made.

FINANCIAL REVIEW

Overview

The Charity is dormant. The only source of income during 2018-19 came from interest from deposits with Argyll and Bute Council of £10 (2017-18 - £4). The Charity had cash and bank of £1,933 as at 31 March 2019 (2017-18 - £1,923).

Reserves Policy

The unrestricted free reserves in cash and bank at the financial year-end were £1,733 (2017-18 - £1,723). The Charity has no explicit reserves policy, but the "capital" of the fund (as identified from the governing document or available evidence) is held effectively as a permanent endowment, with only the annual income available for disbursement in the year via the unrestricted reserve. The unrestricted reserves are available for the objects of the Charity.

CONCLUSION

The charity did not undertake any activities during the year.

Since 2013-14 an audit is required to be carried out by the appointed auditor of Argyll and Bute Council in accordance with the requirements of the Local Government (Scotland) Act 1973. The appointed auditor of Argyll and Bute Council is Audit Scotland and the Trustees would like to thank them for undertaking this task.


Logie Baird Prize Fund

Trustees' Annual Report – For the Year ended 31 March 2019



DECLARATION

Approved and authorised for issue by the trustees on 24th September 2019 and signed on their behalf by:

Signature(s):		<i>Kirsty Flanagan</i>
Full names(s):	ALEXANDER TAYLOR	Kirsty Flanagan FCCA,CPFA,ACIB
Position:	Trustee	Honorary Treasurer
Date:	24/09/19	24/09/19

Independent auditor's report to the trustees of Logie Baird Prize Fund and the Accounts Commission

Report on the audit of the financial statements

Opinion on financial statements

I certify that I have audited the financial statements in the statement of accounts of Logie Baird Prize Fund for the year ended 31 March 2019 under Part VII of the Local Government (Scotland) Act 1973 and section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005. The financial statements comprise the Statement of Receipts and Payments, the Statement of Balances and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and a receipts and payments basis.

In my opinion the accompanying financial statements:

- properly present the receipts and payments of Logie Baird Prize Fund for the year ended 31 March 2019 and its statement of balances at that date; and
- have been prepared in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005, and regulations 9(1),(2) and (3) of The Charities Accounts (Scotland) Regulations 2006.

Basis for opinion

I conducted my audit in accordance with applicable law and International Standards on Auditing (UK) (ISAs (UK)), as required by the [Code of Audit Practice](#) approved by the Accounts Commission for Scotland. My responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of my report. I am independent of the charity in accordance with the ethical requirements that are relevant to my audit of the financial statements in the UK including the Financial Reporting Council's Ethical Standard, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibilities of the trustees for the financial statements

The trustees are responsible for the preparation of financial statements which properly present the receipts and payments of the charity, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's responsibilities for the audit of the financial statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of

assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of the auditor's responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website www.frc.org.uk/auditorsresponsibilities. This description forms part of my auditor's report.

Other information in the statement of accounts

The trustees are responsible for the other information in the statement of accounts. The other information comprises the information other than the financial statements and my auditor's report thereon. My opinion on the financial statements does not cover the other information and I do not express any form of assurance conclusion thereon except on matters prescribed by the Accounts Commission or required by applicable law to the extent explicitly stated later in this report.

In connection with my audit of the financial statements, my responsibility is to read all the other information in the statement of accounts and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If I identify such material inconsistencies or apparent material misstatements, I am required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I have nothing to report in this regard.

Report on other requirements

Opinion on matter prescribed by the Accounts Commission

In my opinion, based on the work undertaken in the course of the audit the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements and that report has been prepared in accordance with The Charities Accounts (Scotland) Regulations 2006.

Matters on which I am required to report by exception

I am required by The Charity Accounts (Scotland) Regulations 2006 to report to you if, in my opinion:

- proper accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- I have not received all the information and explanations I require for my audit.

I have nothing to report in respect of these matters.

Use of my report

This report is made solely to the parties to whom it is addressed in accordance with Part VII of the Local Government (Scotland) Act 1973 and for no other purpose. In accordance with paragraph 120 of the Code of Audit Practice, I do not undertake to have responsibilities to members or officers, in their individual capacities, or to third parties.

A handwritten signature in black ink that reads "James Rundell CPFA".

James Rundell CPFA
Audit Scotland
4th Floor, Athenaeum Building
8 Nelson Mandela Place
Glasgow
G2 1BT

24th September 2019

James Rundell is eligible to act as an auditor in terms of Part VII of the Local Government (Scotland) Act 1973



Receipts and Payments Account for the Year Ended 31 March 2019

	<i>Note</i>	Unrestricted Funds £	Permanent Endowment Funds £	Total Funds 2019 £	2018 £
RECEIPTS					
Income from investments other than land and buildings	4	10	-	10	4
Total Receipts		10	-	10	4
PAYMENTS					
Charitable Activities - Grants and donations	5	-	-	-	-
Total Payments		-	-	-	-
Surplus / (Deficit) for Year		10	-	10	4

All income in 2017-18 and 2018-19 relates to unrestricted funds.

The notes on page 11 form an integral part of these financial statements.

Logie Baird Prize Fund
Statement of Balances as at 31 March 2019




Statement of Balances as at 31 March 2019

	Note	Unrestricted Funds £	Permanent Endowment Funds £	Total Funds 2019 £	Unrestricted Funds £	Permanent Endowment Funds £	2018 £
Cash and Bank Balances	6						
Opening Balances		1,723	200	1,923	1,719	200	1,919
Surplus for year		10	-	10	4	-	4
Closing Balances		1,733	200	1,933	1,723	200	1,923
Investments	8						
Market value		-	-	-	-	-	-
Cost		-	-	-	-	-	-

The notes on page 12 form an integral part of these financial statements.

Approved and authorised for issue by the trustees on 24th September 2019 and signed on their behalf by:

Signature(s):		<i>Kirsty Flanagan</i>
Full names(s):	ALEXANDER TAYLOR	Kirsty Flanagan FCCA,CPFA,ACIB
Position:	Trustee	Honorary Treasurer
Date:	24/09/19	24/09/19

Logie Baird Prize Fund

Notes to the Financial Statements



1. Basis of Accounting

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

2. Fund Accounting

(a) Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity.

(b) Permanent endowment funds are those that the original capital cannot be spent as income and must remain in the form of investments. Any income return generated by the invested endowment may be spent on the activities of the trust.

3. Taxation

The charity is not liable to income or capital gains tax on its charitable activities. Irrecoverable VAT is included in the expense to which it relates.

4. Trustee Remuneration, Expenses and Related Party Transactions

(a) No remuneration or expenses were paid to charity trustees or persons connected to a trustee during the year (2017-18 - Nil).

(b) The Charity received interest of £10 (2017-18 - £4) from Argyll & Bute Council. All transactions incoming and outgoing are made via the Council's accounts.

(c) There were no other transactions between the charity and any trustee or any connected person during the year (2017-18- Nil).

5. Grants

In the year to 31 March 2019, there were no grants made.

6. Cash and Bank Balances

During the year the Charity balances were held by Argyll and Bute Council, which manages the administration of the funds on behalf of the Trustees. No costs were incurred by the Charity for this administration. The Council also acts as the banker for the charity and, as detailed above, all transactions incoming and outgoing are made via the Council's accounts. The balances are repayable on demand. Interest is payable on balances.

7. Audit Fees.

The independent auditor's fee is not charged to the charity, the cost is borne by the Council.



McCaig Trust

AUDITED

Annual Report and Financial Statements 2018-2019

For the Year ended 31 March 2019

	Page
Trustees' Annual Report	2 - 6
Independent Auditor's Report	7 - 9
Statement of Financial Activities	10
Balance Sheet	11
Notes to the Financial Statements	12 - 15



The Trustees present their annual report together with the financial statements and the Independent Auditor's report for the year ended 31 March 2019.

REFERENCE AND ADMINISTRATION INFORMATION

Charity Name:	McCaig Trust
Scottish Charity Number:	SC019599
Principal Office:	Argyll and Bute Council Kilmory Lochgilphead Argyll PA31 8RT
Current Trustees:	Councillor James Anderson Councillor John Armour Councillor William Blair Councillor Rory Colville Councillor Robin Currie Councillor Mary-Jean Devon Councillor Lorna Douglas Councillor James Findlay Councillor Audrey Forrest Councillor George Freeman Councillor Bobby Good Councillor Kieron Green Councillor Graham Hardie Councillor Anne Horn Councillor Donald Kelly Councillor David Kinniburgh Councillor James Lynch Councillor Donald MacMillan Councillor Roderick Mccuish Councillor James McGrigor Councillor Julie McKenzie Councillor Yvonne McNeilly Councillor Jean Moffat Councillor Barbara Morgan Councillor Ellen Morton Councillor Aileen Morton Councillor Gary Mulvaney Councillor Iain Paterson Councillor Douglas Philand Councillor Alastair Redman Councillor Alan Reid Councillor Elaine Robertson



Current Trustees continued:	Councillor Len Scoullar Councillor Alexander Taylor Councillor Richard Trail Councillor Andrew Vennard
Honorary Secretary:	Douglas Hendry Executive Director of Customer Services Argyll and Bute Council
Honorary Treasurer:	Kirsty Flanagan FCCA,CPFA,ACIBS Head of Strategic Finance Argyll and Bute Council
Independent Auditor:	James Rundell Audit Scotland 4 th Floor, 8 Nelson Mandela Place Glasgow G2 1BT

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Towards the cost of library and institute, Oban

Appointment of Trustees

The trustees of the charities are the elected members (councillors) of Argyll and Bute Council. Trustees are appointed through their election to Argyll and Bute Council.

Organisational Structure

The trustees (as the elected members of the council) meet once a year at the AGM to consider and approve the annual report and financial statements and any other business such as future plans and the reorganisation of trust funds. The trustees delegate the day to day administration of the charities to officers of the Council. The Council has established a range of committees with delegated powers to allow it to discharge its business effectively. This includes the management of charities. The Council has an approved constitution that governs the conduct of business by the Council and covers standing orders for meetings, a scheme of administration and delegation, financial and security regulations, contract standing orders and an ethical framework.

Related Parties

Trustees hold this position because they are elected members of Argyll and Bute Council. Argyll and Bute Council provides administration services to the Charity at no cost to the Trust.

Risk Management

The Head of Strategic Finance of Argyll and Bute Council has taken the steps required by trustees to consider the major risks to which the charity is exposed, in particular those related to its operation and finance, and to be satisfied that systems are in place to mitigate the exposure to the major risks.

Management of Funds and Investment Policy

The Trustees rely upon the expertise of Argyll and Bute Council to manage the investments to ensure the maximum return at least risk to the Charity. In this way, the income stream for the future benefit of the charity is protected.

The Section 95 Officer of the Council (Head of Strategic Finance) is responsible for securing the proper management of the investments of the Charity. The day-to-day management of investments is performed by external investment managers under a discretionary agreement.

OBJECTIVES AND ACTIVITIES

The object of the fund is to contribute towards the cost of a library and institute in Oban.

ACHIEVEMENTS AND PERFORMANCE

In the year to 31 March 2019, there were no grants made.

FINANCIAL REVIEW

Investments and Reserves

The funds Increased by £594 (2017-18 increased by £283). The reserves of the trust at 31 March 2019 amount to £83,109, £47,971 in unrestricted (revenue) funds and £35,138 in endowment (capital) funds. These funds are invested as follows:

	31 March 2019	31 March 2018
	£	£
Local Government Bonds	7,600	7,600
Investments in Endowment Funds	7,600	7,600
Cash and Bank - Argyll & Bute Council	75,509	74,915
	83,109	82,515
Current Assets in Restricted Funds	35,138	35,138
Current Assets in Unrestricted Funds	47,971	47,377
Total Funds	83,109	82,515

Over the year, the value of investments remained at £7,600 and £75,509 was invested in the Councils loans fund.

The change in cash balances from £74,915 to £75,509 is due to investment income receivable of £118 and interest from deposits held with Argyll and Bute Council of £476.

Reserves Policy

Unrestricted free reserves at 31 March 2019 were £47,971. The Trust has no explicit reserves policy, but the endowment funds of the Charity are held for capital growth and to provide an annual income. Income only from the investments may be distributed on an annual basis to ensure that the original funds grow over time. No specific targets have been set for either the endowment or unrestricted funds. Any unspent income is held in the unrestricted funds.

Income and Expenditure

The Statement of Financial Activities on page 10 provides an analysis of the income and expenditure for the twelve months to 31 March 2019.

Income for the year amounted to £594 (2017-18 - £283). £476 (2017-18 - £165) came from deposits with Argyll and Bute Council and £118 (2017-18 - £118) Local Bond interest.

TRUSTEES' RESPONSIBILITIES STATEMENT

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

The law applicable to charities in Scotland requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

CONCLUSION

The reserves of the Charity increased by £594 in the year.


The trust made no awards during the year.

Since 2013-14 an audit is required to be carried out by the appointed auditor of Argyll and Bute Council in accordance with the requirements of the Local Government (Scotland) Act 1973.

The appointed auditor of Argyll and Bute Council is Audit Scotland and the Trustees would like to thank them for undertaking this task.

DECLARATION

Approved and authorised for issue by the trustees on 24th September 2019 and signed on their behalf by:

Signature(s):		<i>Kirsty Flanagan</i>
Full names(s):	ALEXANDER TAYLOR	Kirsty Flanagan FCCA,CPFA,ACIBS
Position:	Trustee	Honorary Treasurer
Date:	24/09/19	24/09/19

Independent auditor's report to the trustees of McCaig Trust and the Accounts Commission

Report on the audit of the financial statements

Opinion on financial statements

I certify that I have audited the financial statements in the statement of accounts of McCaig Trust for the year ended 31 March 2019 under Part VII of the Local Government (Scotland) Act 1973 and section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005. The financial statements comprise the Statement of Financial Activities, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and the United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In my opinion the accompanying financial statements:

- give a true and fair view of the state of affairs of the charity as at 31 March 2019 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005, and regulation 8 of The Charities Accounts (Scotland) Regulations 2006.

Basis for opinion

I conducted my audit in accordance with applicable law and International Standards on Auditing (UK) (ISAs (UK)), as required by the [Code of Audit Practice](#) approved by the Accounts Commission for Scotland. My responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of my report. I am independent of the charity in accordance with the ethical requirements that are relevant to my audit of the financial statements in the UK including the Financial Reporting Council's Ethical Standard, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Conclusions relating to going concern basis of accounting

I have nothing to report in respect of the following matters in relation to which the ISAs (UK) require me to report to you where:

- the use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or

- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about ability of the charity to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Responsibilities of the trustees for the financial statements

As explained more fully in the Trustees' Responsibilities Statement, the trustees are responsible for the preparation of financial statements that give a true and fair view in accordance with the financial reporting framework, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless deemed inappropriate.

Auditor's responsibilities for the audit of the financial statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of the auditor's responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website www.frc.org.uk/auditorsresponsibilities. This description forms part of my auditor's report.

Other information in the statement of accounts

The trustees are responsible for the other information in the statement of accounts. The other information comprises the information other than the financial statements and my auditor's report thereon. My opinion on the financial statements does not cover the other information and I do not express any form of assurance conclusion thereon except on matters prescribed by the Accounts Commission or required by applicable law to the extent explicitly stated later in this report.

In connection with my audit of the financial statements, my responsibility is to read all the other information in the statement of accounts and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If I identify such material inconsistencies or apparent material misstatements, I am required to determine whether there is a material misstatement in the financial statements or a material misstatement of the

other information. If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I have nothing to report in this regard.

Report on other requirements

Opinion on matter prescribed by the Accounts Commission

In my opinion, based on the work undertaken in the course of the audit the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements and that report has been prepared in accordance with the Charities SORP (FRS 102).

Matters on which I am required to report by exception

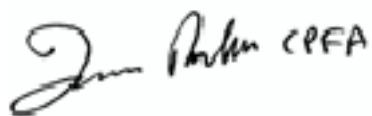
I am required by The Charity Accounts (Scotland) Regulations 2006 to report to you if, in my opinion:

- proper accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- I have not received all the information and explanations I require for my audit.

I have nothing to report in respect of these matters.

Use of my report

This report is made solely to the parties to whom it is addressed in accordance with Part VII of the Local Government (Scotland) Act 1973 and for no other purpose. In accordance with paragraph 120 of the Code of Audit Practice, I do not undertake to have responsibilities to members or officers, in their individual capacities, or to third parties.



James Rundell CPFA
Audit Scotland
4th Floor, Athenaeum Building
8 Nelson Mandela Place
Glasgow
G2 1BT

24th September 2019

James Rundell is eligible to act as an auditor in terms of Part VII of the Local Government (Scotland) Act 1973

STATEMENT OF FINANCIAL ACTIVITIES FOR YEAR ENDING MARCH 2019

	Note	Unrestricted Funds £	Permanent Endowment Funds £	Total Funds 2019 £	Total Funds 2018 £
INCOMING RESOURCES					
Incoming resources from generating funds:					
Investment income from managed funds	5	118	-	118	118
Interest from short-term deposits		476	-	476	165
Total Incoming Resources		594	-	594	283
RESOURCES EXPENDED					
Costs of generating funds:					
Investment management costs	6	-	-	-	-
Audit fee	7	-	-	-	-
Charitable Activities:					
Grants awarded	8	-	-	-	-
Governance costs					
Total Resources Expended		-	-	-	-
Net Incoming/(Outgoing) Resources before Other Recognised Gains/(Losses)		594	-	594	283
OTHER RECOGNISED GAINS AND (LOSSES)					
Gains and (losses) on investment assets	9				
Realised gains/(losses)		-	-	-	-
Unrealised gains/(losses)		-	-	-	-
Total Gains and (Losses) on Investment Assets		-	-	-	-
Net Movement in Funds		594	-	594	283
Total funds brought forward	13	47,377	35,138	82,515	82,232
Total funds carried forward		47,971	35,138	83,109	82,515

All incoming resources and resources expended derive from continuing activities.

The notes on pages 13 to 16 form an integral part of these financial statements.



BALANCE SHEET AS AT 31 MARCH 2019

	Note	Unrestricted Funds £	Permanent Endowment Funds £	Total Funds 2019 £	Unrestricted Funds £	Permanent Endowment Funds £	Total Funds 2018 £
Fixed Assets							
Investments	10	-	7,600	7,600	-	7,600	7,600
Total Fixed Assets		-	7,600	7,600	-	7,600	7,600
Current Assets							
Debtors	12			-			-
Cash at Bank and at Hand	11	47,971	27,538	75,509	47,377	27,538	74,915
Total Current Assets		47,971	27,538	75,509	47,377	27,538	74,915
Current Liabilities							
Creditors: amounts falling due within one year		-	-	-	-	-	-
Net Current Assets or Liabilities		47,971	27,538	75,509	47,377	27,538	74,915
Total Assets less Current Liabilities		47,971	35,138	83,109	47,377	35,138	82,515
Funds of the Charity							
Unrestricted Funds	13	47,971	-	47,971	47,377	-	47,377
Endowment Funds		-	35,138	35,138	-	35,138	35,138
Total Charity Funds		47,971	35,138	83,109	47,377	35,138	82,515

The notes on pages 13 to 16 form an integral part of these financial statements.

Approved and authorised for issue by the trustees on 24th September 2019 and signed on their

behalf by:

Signature(s):		
Full names(s):	ALEXANDER TAYLOR	Kirsty Flanagan FCCA,CPFA,ACIBS
Position:	Trustee	Honorary Treasurer
Date:	24/09/19	24/09/19

1. Basis of Preparation

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1. Basis of Accounting

The financial statements are prepared under the historic cost convention and in accordance with:

- a) Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005 - 2nd Edition); and the Financial Reporting Standard for Smaller Entities FRS102
- b) The Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

2. Accounting Policies

2.1. Form of Financial Statements

- a) Unrestricted funds are those that may be used at the discretion of the trustees in the furtherance of the objects of the charity.
- b) The permanent endowment funds are invested in perpetuity and derive an annual investment income which is available for distribution.

2.2 Incoming Resources

- a) All incoming resources are recognised and included in the Statement of Financial Activities when the charity becomes entitled to the resources; the trustees are virtually certain they will receive the resources and the monetary value can be measured with sufficient reliability. The following specific policies are applied to particular categories of income.
- b) Income from investments is included in the year to which it relates.
- c) Investments gains and losses includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.
- d) The value of the services provided free of charge by Argyll and Bute Council has not been included in the accounts but is described in the trustees' annual report.

2.3 Resources Expended

- a) All expenditure is included in the Statement of Financial Activities on an accrual basis and is recognised when there is a legal or constructive obligation to pay out resources.

2.4 Investments

The charity holds two three-year fixed term deposit local bonds from Argyll and Bute Council, one for £600 with a rate of 1.35% repayable on 31st March 2021, and the other for £7,000 with a rate of 1.58% repayable on 30th September 2019 in a continuation of historic practice.

3. Taxation

The charity is not liable to income or capital gains tax on its charitable activities. Irrecoverable VAT is included in the expense to which it relates.

4. Trustee Remuneration, Expenses and Related Party Transactions

- (a) No remuneration or expenses were paid to charity trustees or persons connected to a trustee during the year (2017-18 - Nil).
- (b) The trust received interest of £476 (2017-18 £165) from Argyll & Bute Council on unrestricted reserves placed on short-term deposit with them and also local bond interest of £118 (2017-18 - £118). All transactions incoming and outgoing are made via the Council’s accounts.
- (c) There were no other transactions between the charity and any trustee or any connected person during the year (2017-18 - Nil).

5. Investment Income

	Unrestricted Funds £	Permanent Endowment Fund £	Total Funds 2019 £	Total Funds 2018 £
Income from Local Government Bond	118	-	118	118
Interest on Short-term deposits with Argyll and Bute Council	476	-	476	165
Total Investment Income	594	-	594	283

6. Investment Management Costs

In the year to 31 March 2019 there were no investment management fees (2017-18 - Nil).

7. Audit Fees.

The independent auditor’s fee is not charged to the charity, the cost is borne by the Council.

8. Grants Awarded

During the year to 31 March 2019 no grants were awarded.

9. Gains and Losses on Investment Assets

There were no gains or losses on investment assets during 2018-2019.

10. Fixed Asset Investments

	£
Carrying (market) value at 1 April 2018	7,600
Add: additions to investments at cost	-
Add/(deduct): net gain/loss on revaluation	
Add/(deduct): change in uninvested cash balance in Capital Account	-
Deduct sales proceeds	
Carrying (market) value at 31 March 2019	7,600
Analysis of Investments	
Investments listed on recognised stock exchange	-
Local Government Bonds	7,600
Cash held as part of the investment portfolio	-
Total	7,600

The charity holds two three-year fixed term deposit local bonds from Argyll & Bute Council, one for £7,000 with a rate of 1.58% repayable on 30 September 2019, and the other for £600 with a rate of 1.35% repayable on 31 March 2021 in a continuation of historic practice.

An analysis of the net assets between funds for current and comparative figures is provided in the balance sheet.

11. Cash and Bank Balances

	Unrestricted Funds £	Permanent Endowment Funds £	Total Funds £
Short-term deposits with Argyll and Bute Council:			
Carrying value at 1 April 2018	47,377	27,538	74,915
Add: lodgements during year	594	-	594
(Less): withdrawals during year	-	-	-
Gains/losses	-	-	-
Cash and Bank at 31 March 2019	47,971	27,538	75,509

During the year the above short term deposits were held by Argyll and Bute Council, which manages the administration of the funds on behalf of the Trustees. The Council also acts as the banker for the charity and, as detailed above, all transactions incoming and outgoing are made via the Council's accounts. No costs were incurred by the trust for this work. The balances are repayable on demand. Interest is payable on balances.

12. Debtors: Amounts Falling Due within One Year

There are no debtor's amounts falling due within one year.

13. Movement in Funds

	At 1 April 2018 £	Incoming Resources £	Outgoing Resources	Gains/ Losses £	At 31 March 2019 £
Unrestricted Revenue Funds	47,377	594	0	0	47,971
Permanent Endowment Funds	35,138	-	0	0	35,138
Total Funds	82,515	594	-	-	83,109



**County of Argyll Educational Trust
Scheme, 1960**

AUDITED

**Annual Report and Financial Statements
2018-2019**

For the Year ended 31 March 2019

County of Argyll Educational Trust Scheme, 1960

Contents



	Page
Trustees' Annual Report	2 - 6
Independent Auditor's Report	7 - 9
Statement of Financial Activities	10
Balance Sheet	11
Notes to the Financial Statements	12 - 14

County of Argyll Educational Trust Scheme, 1960
Trustees' Annual Report – For the Year ended 31 March 2019



The Trustees present their annual report together with the financial statements and the Independent Auditor's report for the year ended 31 March 2019.

REFERENCE AND ADMINISTRATION INFORMATION

Charity Name:	County of Argyll Educational Trust Scheme, 1960
Scottish Charity Number:	SC020382
Principal Office:	Argyll and Bute Council Kilmory Lochgilphead Argyll PA31 8RT
Current Trustees:	Councillor James Anderson Councillor John Armour Councillor William Blair Councillor Rory Colville Councillor Robin Currie Councillor Mary-Jean Devon Councillor Lorna Douglas Councillor James Findlay Councillor Audrey Forrest Councillor George Freeman Councillor Bobby Good Councillor Kieron Green Councillor Graham Hardie Councillor Anne Horn Councillor Donald Kelly Councillor David Kinniburgh Councillor James Lynch Councillor Donald MacMillan Councillor Roderick Mccuish Councillor James McGrigor Councillor Julie McKenzie Councillor Yvonne McNeilly Councillor Jean Moffat Councillor Barbara Morgan Councillor Ellen Morton Councillor Aileen Morton Councillor Gary Mulvaney Councillor Iain Paterson Councillor Douglas Philand Councillor Alastair Redman Councillor Alan Reid Councillor Elaine Robertson



Current Trustees continued:	Councillor Len Scoullar Councillor Alexander Taylor Councillor Richard Trail Councillor Andrew Vennard
Honorary Secretary:	Douglas Hendry Executive Director of Customer Services Argyll and Bute Council
Honorary Treasurer:	Kirsty Flanagan FCCA,CPFA,ACIB Head of Strategic Finance Argyll and Bute Council
Independent Auditor:	James Rundell Audit Scotland 4 th Floor, 8 Nelson Mandela Place Glasgow G2 1BT

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The Trust is a scheme under the Education (Scotland) Acts, 1939 to 1956, for the future government and management of certain educational endowments in the County of Argyll. Formed by the amalgamation of fourteen individual endowments and approved by His Late Majesty King George V in Council on 24th July, 1933.

Robert MacFie of Airds and Oban, Sugar Refiner in Liverpool, died 1899. His will confirmed and recorded in 1899 a bequest of £150.

Appointment of Trustees

The trustees of the charities are the elected members (councillors) of Argyll and Bute Council. Trustees are appointed through their election to Argyll and Bute Council.

Organisational Structure

The trustees (as the elected members of the council) meet once a year at the AGM to consider and approve the annual report and financial statements and any other business such as future plans and the reorganisation of trust funds. The trustees delegate the day to day administration of the charities to officers of the Council. The Council has established a range of committees with delegated powers to allow it to discharge its business effectively. This includes the management of charities. The Council has an approved constitution that governs the conduct of business by the Council and covers standing orders for meetings, a scheme of administration and delegation, financial and security regulations, contract standing orders and an ethical framework.



Related Parties

Trustees hold this position because they are elected members of Argyll and Bute Council. Argyll and Bute Council provides administration services to the Trust at no cost to the trust.

Risk Management

The Head of Strategic Finance of Argyll and Bute Council has taken the steps required by trustees to consider the major risks to which the charity is exposed, in particular those related to its operation and finance, and to be satisfied that systems are in place to mitigate the exposure to the major risks.

Management of Funds and Investment Policy

The Trustees rely upon the expertise of Argyll and Bute Council to manage the investments to ensure the maximum return at least risk to the charity. The investment approach is a moderate risk tolerance with a balanced portfolio to achieve the primary objectives of capital growth and income for awards. In this way, the capital and income stream for the future benefit of the trust is protected.

The Section 95 Officer of the Council (Head of Strategic Finance) is responsible for securing the proper management of the investments of the trust. The day-to-day management of investments is performed by an external firm of stockbrokers under a discretionary agreement.

OBJECTIVES AND ACTIVITIES

The objective of the fund is for the advancement of education for children and young people within the former County of Argyll. This objective is met by the issuing of grants to individuals and organisations.

Robert MacFie - The objective of the fund is for the advancement of education by providing a gold Dux medal to Oban High School.

ACHIEVEMENTS AND PERFORMANCE

In the year to 31 March 2019, there were grants made as detailed in note 8 to the financial statements to schools and individuals across Argyll totalling £5,235 (2017-18 - £6,300).

FINANCIAL REVIEW

Investments and Reserves

The funds increased by £39,130 (2017-18 increased by £13,568). The increase was due to a re-valuation gain realised on Investments held with CCLA Investment Management Ltd and interest received on them less grants. The reserves of the trust at 31 March 2019 amount to £534,677; £142,800 in unrestricted funds and £391,877 in permanent endowment funds. These funds are held as follows:

	31 March 2019	31 March 2018
	£	£
COIF Charities Investment Fund	391,877	363,216
Investments in Endowment Funds	391,877	363,216
Cash and Bank - Argyll & Bute Council	142,800	132,331
	534,677	495,547
Current Assets in Restricted Funds	391,877	356,848
Current Assets in Unrestricted Funds	142,800	138,699
Total Funds	534,677	495,547

County of Argyll Educational Trust Scheme, 1960

Trustees' Annual Report – For the Year ended 31 March 2019



Over the year, the value of investments increased by £28,661 from £363,216 to £391,877. The Charities original investment fund (COIF) valuation at 31 March 2019 was 25,542.41 units held with a unit value of 1,534.22 pence.

The increase in cash and bank from £132,331 to £142,800 is due to investment income received of £12,854, interest from deposits held with Argyll and Bute Council of £2,850, less grants awarded of £5,235.

Reserves Policy

Unrestricted free reserves at 31 March 2019 were £142,800. The Trust has no explicit reserves policy, but the “capital” of the trust is held effectively as a permanent endowment for capital growth and to provide an annual income. Income only from the investments may be distributed on an annual basis to ensure that the original funds grow over time. No specific targets have been set. Any unspent income net of all expenses is held in the unrestricted funds and is available for the objectives of the trust.

Income and Expenditure

The Statement of Financial Activities on page 10 provides an analysis of the income and expenditure for the twelve months to 31 March 2019.

Income for the year amounted to £15,704 (2017-18 - £13,568). Expenditure was incurred on grants awarded of £5,235 (2017-18 - £6,300). There was a realised gain of £28,661 in 2018-19 (2017-18 - £6,368) for changes in the market value of investments. The Charities original investment fund (COIF) valuation at 31 March 2019 was 25,542.41 units held with a unit value of 1,534.22 pence (31 March 2018 - 1,422.01p).

TRUSTEES' RESPONSIBILITIES STATEMENT

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

The law applicable to charities in Scotland requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

CONCLUSION

The reserves of the trust increased by £39,130, which was due to investment revaluation and Interest received. The trust made 36 awards with total value of £5,235 the trust is well placed to continue to deliver its charitable objects for the foreseeable future.

Since 2013-14 an audit is required to be carried out by the appointed auditor of Argyll and Bute Council in accordance with the requirements of the Local Government (Scotland) Act 1973.


County of Argyll Educational Trust Scheme, 1960
Trustees' Annual Report – For the Year ended 31 March 2019



The appointed auditor of Argyll and Bute Council is Audit Scotland and the Trustees would like to thank them for undertaking this task.

DECLARATION

Approved and authorised for issue by the trustees on 24th September 2019 and signed on their behalf by:

Signature(s):		<i>Kirsty Flanagan</i>
Full names(s):	ALEXANDER TAYLOR	Kirsty Flanagan FCCA,CPFA,ACIB
Position:	Trustee	Honorary Treasurer
Date:	24/09/19	24/09/19

Independent auditor's report to the trustees of County of Argyll Educational Trust Scheme, 1960 and the Accounts Commission

Report on the audit of the financial statements

Opinion on financial statements

I certify that I have audited the financial statements in the statement of accounts of County of Argyll Educational Trust Scheme, 1960 for the year ended 31 March 2019 under Part VII of the Local Government (Scotland) Act 1973 and section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005. The financial statements comprise the Statement of Financial Activities, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and the United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In my opinion the accompanying financial statements:

- give a true and fair view of the state of affairs of the charity as at 31 March 2019 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005, and regulation 8 of The Charities Accounts (Scotland) Regulations 2006.

Basis for opinion

I conducted my audit in accordance with applicable law and International Standards on Auditing (UK) (ISAs (UK)), as required by the [Code of Audit Practice](#) approved by the Accounts Commission for Scotland. My responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of my report. I am independent of the charity in accordance with the ethical requirements that are relevant to my audit of the financial statements in the UK including the Financial Reporting Council's Ethical Standard, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Conclusions relating to going concern basis of accounting

I have nothing to report in respect of the following matters in relation to which the ISAs (UK) require me to report to you where:

- the use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or

- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about ability of the charity to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Responsibilities of the trustees for the financial statements

As explained more fully in the Trustees' Responsibilities Statement, the trustees are responsible for the preparation of financial statements that give a true and fair view in accordance with the financial reporting framework, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless deemed inappropriate.

Auditor's responsibilities for the audit of the financial statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of the auditor's responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website www.frc.org.uk/auditorsresponsibilities. This description forms part of my auditor's report.

Other information in the statement of accounts

The trustees are responsible for the other information in the statement of accounts. The other information comprises the information other than the financial statements and my auditor's report thereon. My opinion on the financial statements does not cover the other information and I do not express any form of assurance conclusion thereon except on matters prescribed by the Accounts Commission or required by applicable law to the extent explicitly stated later in this report.

In connection with my audit of the financial statements, my responsibility is to read all the other information in the statement of accounts and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If I identify such material inconsistencies or apparent material misstatements, I am required to determine whether

there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I have nothing to report in this regard.

Report on other requirements

Opinion on matter prescribed by the Accounts Commission

In my opinion, based on the work undertaken in the course of the audit the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements and that report has been prepared in accordance with the Charities SORP (FRS 102).

Matters on which I am required to report by exception

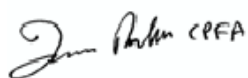
I am required by The Charity Accounts (Scotland) Regulations 2006 to report to you if, in my opinion:

- proper accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- I have not received all the information and explanations I require for my audit.

I have nothing to report in respect of these matters.

Use of my report

This report is made solely to the parties to whom it is addressed in accordance with Part VII of the Local Government (Scotland) Act 1973 and for no other purpose. In accordance with paragraph 120 of the Code of Audit Practice, I do not undertake to have responsibilities to members or officers, in their individual capacities, or to third parties.



James Rundell CPFA
Audit Scotland
4th Floor, Athenaeum Building
8 Nelson Mandela Place
Glasgow
G2 1BT

24th September 2019

James Rundell is eligible to act as an auditor in terms of Part VII of the Local Government (Scotland) Act 1973

County of Argyll Educational Trust Scheme, 1960
Statement of Financial Activities – for the Year ended March 2019



STATEMENT OF FINANCIAL ACTIVITIES FOR YEAR ENDING MARCH 2019

	Note	Unrestricted Funds £	Permanent Endowment Funds £	Total Funds 2019 £	Total Funds 2018 £
INCOMING RESOURCES					
Incoming resources from generating funds:					
Investment income from managed funds	5	12,854	-	12,854	12,600
Interest from short-term deposits		2,850	-	2,850	968
Total Incoming Resources		15,704	-	15,704	13,568
RESOURCES EXPENDED					
Costs of generating funds:					
Investment management costs	6	-	-	-	-
Audit fee	7	-	-	-	-
Charitable Activities:					
Grants awarded	8	5,235	-	5,235	6,300
Governance costs					
Total Resources Expended		5,235	-	5,235	6,300
Net Incoming/(Outgoing) Resources before Other Recognised Gains(Losses)		10,469	-	10,469	7,268
OTHER RECOGNISED GAINS AND (LOSSES)					
Gains and (losses) on investment assets					
Realised gains/(losses)	9	-	-	-	-
Unrealised gains/(losses)		-	28,661	28,661	6,368
Total Gains and (Losses) on Investment Assets		-	28,661	28,661	6,368
Net Movement in Funds		10,469	28,661	39,130	13,636
Total funds brought forward		132,331	363,216	495,547	481,911
Total funds carried forward		142,800	391,877	534,677	495,547

All incoming resources and resources expended derive from continuing activities.

The notes on pages 12 to 14 form an integral part of these financial statements.

County of Argyll Educational Trust Scheme, 1960
Balance Sheet as at 31 March 2019




BALANCE SHEET AS AT 31 MARCH 2019

	Note	Unrestricted Funds £	Permanent Endowment Funds £	Total Funds 2019 £	Unrestricted Funds £	Permanent Endowment Funds £	Total Funds 2018 £
Fixed Assets							
Investments	10	-	391,877	391,877	-	363,216	363,216
Total Fixed Assets		-	391,877	391,877	-	363,216	363,216
Current Assets							
Debtors	12			-			-
Cash at Bank and at Hand	11	142,800	-	142,800	132,331	-	132,331
Total Current Assets		142,800	-	142,800	132,331	-	132,331
Current Liabilities							
Creditors: amounts falling due w within one year		-	-	-	-	-	-
Net Current Assets or Liabilities		142,800	-	142,800	132,331	-	132,331
Total Assets less Current Liabilities		142,800	391,877	534,677	132,331	363,216	495,547
Funds of the Charity							
Unrestricted Funds	13	142,800	-	142,800	132,331	-	132,331
Endowment Funds		-	391,877	391,877	-	363,216	363,216
Total Charity Funds		142,800	391,877	534,677	132,331	363,216	495,547

The notes on pages 12 to 14 form an integral part of these financial statements.

Approved and authorised for issue by the trustees on 24th September 2019 and signed on their behalf by:

Signature(s):		Kirsty Flanagan
Full names(s):	ALEXANDER TAYLOR	Kirsty Flanagan FCCA,CPFA,ACIB
Position:	Trustee	Honorary Treasurer
Date:	24/09/19	24/09/19

1. Basis of Preparation

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1. Basis of Accounting

The financial statements are prepared under the historic cost convention and in accordance with:

- a) Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005 - 2nd Edition); and the Financial Reporting Standard for Smaller Entities FRS102.
- b) The Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

2. Accounting Policies

2.1 Form of Financial Statements

- a) Unrestricted funds are those that may be used at the discretion of the trustees in the furtherance of the objects of the charity.
- b) The permanent endowment funds are invested in perpetuity and derive an annual investment income which is available for distribution.

2.2 Incoming Resources

- a) All incoming resources are recognised and included in the Statement of Financial Activities when the charity becomes entitled to the resources; the trustees are virtually certain they will receive the resources and the monetary value can be measured with sufficient reliability. The following specific policies are applied to particular categories of income.
- b) Income from investments is included in the year to which it relates.
- c) Investments gains and losses includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.
- d) The value of the services provided free of charge by Argyll and Bute Council has not been included in the accounts but is described in the trustees' annual report.

2.3 Resources Expended

- a) All expenditure is included in the Statement of Financial Activities on an accrual basis and is recognised when there is a legal or constructive obligation to pay out resources.

2.4 Investments

The Charities original investment fund (COIF) valuation at 31 March 2019 was 25,542.41 units held with a unit value of 1,534.22

3. Taxation

The charity is not liable to income or capital gains tax on its charitable activities. Irrecoverable VAT is included in the expense to which it relates.

4. Trustee Remuneration, Expenses and Related Party Transactions

- (a) No remuneration or expenses were paid to charity trustees or persons connected to a trustee during the year (2017-18 - Nil).



- (b) The trust received interest of £2,850 (2017-18 £968) from Argyll and Bute Council on unrestricted reserves placed on short-term deposit with them. All transactions incoming and outgoing are made via the Council’s accounts.
- (c) There were no other transactions between the charity and any trustee or any connected person during the year (2017-18 - Nil).

5. Investment Income

	Unrestricted Funds	Permanent Endowment Fund	Total Funds 2019	Total Funds 2018
	£	£	£	£
Investment Interest from CCLA	12,854	-	12,854	12,600
Interest on Short-term deposits with Argyll and Bute Council	2,850	-	2,850	968
Total Investment Income	15,704	-	15,704	13,568

6. Investment Management Costs

In the year to 31 March 2019 there were no investment management fees (2017-18 - £Nil).

7. Audit Fees

The independent auditor’s fee is not charged to the charity, the cost is borne by the Council.

8. Grants Awarded

During the year to 31 March 2019, £5,235 of grants were awarded in accordance with the trust’s objective of the advancement of education for children and young people within the former County of Argyll. Of this amount, £3,440 was awarded to 26 individuals and £1,795 to the following institutions:

Name of Institution	Purpose	Total Paid £
1st Tarbert Guides	Educational Trip	250
26th Argyll Sandbank Scout Group	Educational Trip	100
Castlehill Primary School	Educational Trip	200
Dalmally Primary School	Educational Trip	150
Dunbeg Primary School	Educational Trip	200
Dunoon Grammar School	Educational Trip	45
Inveraray Primary School	Educational Trip	250
1st Ardrishaig Guides	Educational Trip	250
Oban MOD Academy	Educational Trip	150
Tobermory High School	Educational Trip	200
Total		1,795

Notes to the Financial Statements

9. Gains and Losses on Investment Assets

Over the year, the value of investments increased by £28,661 from £363,216 to £391,877 due to yearend valuation of Charities Original Investment Fund (COIF) unit trust investments.

10. Fixed Asset Investments

There were 25,542.41 units held in the Charities Original Investment Fund (COIF) at a unit price of 1,534.22 at 31 March 2019.

11. Cash and Bank Balances

	Unrestricted Funds £	Permanent Endowment Funds £	Total Funds £
Short-term deposits with Argyll and Bute Council:			
Carrying value at 1 April 2018	132,331	-	132,331
Add: lodgements during year	15,704	-	15,704
(Less): withdrawals during year	(5,235)	-	(5,235)
Gains/losses	-	-	-
Cash and Bank at 31 March 2019	142,800	-	142,800

During the year the above short term deposits were held by Argyll and Bute Council, which manages the administration of the funds on behalf of the Trustees. The Council also acts as the banker for the charity and, as detailed above, all transactions incoming and outgoing are made via the Council's accounts. No costs were incurred by the trust for this work. The balances are repayable on demand. Interest is payable on the balance.

12. Debtors: Amounts Falling Due within One Year

At 31 March 2019 there were no debtors falling due within one year (at 31 March 2018 - Nil).

13. Movement in Funds

	At 1 April 2018 £	Incoming Resources £	Outgoing Resources	Gains/Losses £	At 31 March 2019 £
Unrestricted Revenue Funds	132,331	15,704	(5,235)	0	142,800
Permanent Endowment Funds	363,216	-	0	28,661	391,877
Total Funds	495,547	15,704	(5,235)	28,661	534,677

Oban Common Good Fund

**Trustees' Report and Financial Statements
for the year ended 31 March 2019**

Charity number SC021328

Oban Common Good Fund

Financial Statements

Year ended 31 March 2019

	Page
Trustees' annual report	1 – 4
Independent auditor's report to the members	5 – 7
Statement of financial activities	8
Statement of financial position	9
Statement of cash flows	10
Notes to the financial statements	11 - 19

Oban Common Good Fund

Trustees' Annual Report

Year ended 31 March 2019

The trustees present their report and the financial statements of the charity for the year ended 31 March 2019.

Reference and administrative details

Registered charity name	Oban Common Good Fund
Charity registration number	SC021328
Principal office	Argyll & Bute Council Strategic Finance Kilmory Lochgilphead PA31 8RT
The trustees	Councillor E Robertson Councillor Sir J McGrigor Councillor J Lynch Councillor K Green
Company secretary	Ms Kirsty Flanagan FCCA CPFA ACIBS
Auditor	James Rundell (CPFA) Chartered accountant & statutory auditor Audit Scotland 8 Nelson Mandela Place Glasgow
Bankers	Royal Bank of Scotland

Oban Common Good Fund
Trustees' Annual Report *(continued)*
Year ended 31 March 2019

Structure, governance and management

Legal and Administrative Status

The Oban Common Good Fund is regulated by the Local Government Scotland Act 1973. It is registered as a charity in Scotland, and is recognised as a charity for taxation purposes by H M Revenue & Customs

Recruitment and Appointment of Management Committee

The management committee consisted of three councillors who represent the two wards of Oban plus one further councillor.

The councillors are charity trustees for the purposes of charity law and are replaced by their successors during each local government election.

Trustee Induction and Training

Most councillors are already familiar with the work of the charity and attend an introductory meeting with those councillors who continue as trustees to introduce the most recent work of the charity and to introduce current objectives and plans.

Organisational structure

The trustees meet on a quarterly basis to review grant applications and monitor the fund's financial position. The trustees use an agreed distribution policy in order to determine the approval and level of grant assistance made available to the applicant. Approval for grants over £5,000 requires the agreement of all trustees.

The trustees delegate day to day responsibility for the running of the fund to the secretary and fund administrators. The fund administrators were appointed in 2015 and reappointed in 2018 after competitive tender process and a retender process in 2018 and are currently Simmers & Co, Chartered Accountants.

Risk Management

The trustees have assessed the major risks to which the charity is exposed, and in particular those related to the finance of the fund, and are satisfied that systems are in place to mitigate exposure to the major risks.

Objectives and activities

The fund consists of a Revenue Account and a Capital Account, with the Capital Account being held in perpetuity with no distribution permitted therefrom without the prior consent of Argyll & Bute Council as parent body.

The Revenue Account represents income available for distribution and the Capital invested in perpetuity derives an annual investment income which is available for distribution annually once associated fund costs have been accounted for.

The objectives are to administer the fund having regard to the interests of the inhabitants of the town of Oban. A comprehensive distribution policy provides a framework for grant distributions.

Oban Common Good Fund
Trustees' Annual Report *(continued)*
Year ended 31 March 2019

Achievements and performance

The Fund agreed to the distribution of £47,591 in grants as detailed in Note 5 on page 16 of the financial statements. Projects support covered a wide spectrum of community activity in Oban arts, sports, economic development and cultural heritage. In the current climate of severe financial constraints, the Trustees recognise that there will continue to be substantial pressures placed on the Fund in terms of the number of applications, which must be balanced against the income to the Fund, which is subject to the vagaries of the stock market.

Financial review

The funds result for the year was a surplus on ordinary funds of £21,111 (2018 - £24,913) and a deficit on restricted funds of £29,514 (2018 - £112,624), the latter due to property depreciation.

Reserves policy

The Oban Common Good Fund invests the capital account in perpetuity in order to generate investment income to distribute annually, the balance of undistributed funds in any year is maintained in a revenue account. This can be used to increase the capital account where the return from the capital account investments shows signs of diminishing in real terms value due to the economic climate.

Stated including the revaluation reserve, the restricted (Investment and Capital) Funds amounted to £6,124,316 and the unrestricted (Income/ Revenue) funds amounted to £366,525 at 31 March 2019. Included within capital funds is land and property with a net book value of £4,826,250.

Trustees' responsibilities statement

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in Scotland requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

Oban Common Good Fund

Trustees' Annual Report *(continued)*

Year ended 31 March 2019

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities and Trustees Investments (Scotland) Act 2005, the Charity Accounts (Scotland) Regulations 2006, and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' annual report was approved on 24 September 2019 and signed on behalf of the board of trustees by:



Councillor E Robertson
Trustee



Ms Kirsty Flanagan FCCA CPFA ACIBS
Charity Secretary

Oban Common Good Fund

Independent Auditor's Report to the trustees of Oban Common Good Fund and the Accounts Commission

Year ended 31 March 2019

Report on the audit of the financial statements

Opinion on financial statements

I certify that I have audited the financial statements in the statement of accounts of Oban Common Good Fund for the year ended 31 March 2019 under Part VII of the Local Government (Scotland) Act 1973 and section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005. The financial statements comprise the Statement of Financial Activities, the Statement of Financial Position and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and the United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In my opinion the accompanying financial statements:

- give a true and fair view of the state of affairs of the charity as at 31 March 2019 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005, and regulation 8 of The Charities Accounts (Scotland) Regulations 2006.

Basis for opinion

I conducted my audit in accordance with applicable law and International Standards on Auditing (UK) (ISAs (UK)), as required by the [Code of Audit Practice](#) approved by the Accounts Commission for Scotland. My responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of my report. I am independent of the charity in accordance with the ethical requirements that are relevant to my audit of the financial statements in the UK including the Financial Reporting Council's Ethical Standard, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Conclusions relating to going concern basis of accounting

I have nothing to report in respect of the following matters in relation to which the ISAs (UK) require me to report to you where:

- the use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the ability of the charity to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Oban Common Good Fund

Independent Auditor's Report to the trustees of Oban Common Good Fund and the Accounts Commission

Year ended 31 March 2019

Responsibilities of the trustees for the financial statements

As explained more fully in the Trustees' Responsibilities Statement, the trustees are responsible for the preparation of financial statements that give a true and fair view in accordance with the financial reporting framework, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless deemed inappropriate.

Auditor's responsibilities for the audit of the financial statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of the auditor's responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website www.frc.org.uk/auditorsresponsibilities. This description forms part of my auditor's report.

Other information in the statement of accounts

The trustees are responsible for the other information in the statement of accounts. The other information comprises the information other than the financial statements and my auditor's report thereon. My opinion on the financial statements does not cover the other information and I do not express any form of assurance conclusion thereon except on matters prescribed by the Accounts Commission or required by applicable law to the extent explicitly stated later in this report.

In connection with my audit of the financial statements, my responsibility is to read all the other information in the statement of accounts and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If I identify such material inconsistencies or apparent material misstatements, I am required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I have nothing to report in this regard.

Report on other requirements

Opinion on matter prescribed by the Accounts Commission

In my opinion, based on the work undertaken in the course of the audit the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements and that report has been prepared in accordance with the Charities SORP (FRS 102).

Oban Common Good Fund

Independent Auditor's Report to the trustees of Oban Common Good Fund and the Accounts Commission

Year ended 31 March 2019

Matters on which I am required to report by exception

I am required by The Charity Accounts (Scotland) Regulations 2006 to report to you if, in my opinion:

- proper accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- I have not received all the information and explanations I require for my audit.

I have nothing to report in respect of these matters.

Use of my report

This report is made solely to the parties to whom it is addressed in accordance with Part VII of the Local Government (Scotland) Act 1973 and for no other purpose. In accordance with paragraph 120 of the Code of Audit Practice, I do not undertake to have responsibilities to members or officers, in their individual capacities, or to third parties.



James Rundell CPFA
Audit Scotland
4th Floor, Athenaeum Building
8 Nelson Mandela Place
Glasgow
G2 1BT

24th September 2019

James Rundell is eligible to act as an auditor in terms of Part VII of the Local Government (Scotland) Act 1973

Oban Common Good Fund
Statement of Financial Activities
Year ended 31 March 2019

		2019		2018	
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Income and endowments					
Investment income	4	51,638	–	51,638	51,665
Total income		<u>51,638</u>	<u>–</u>	<u>51,638</u>	<u>51,665</u>
Expenditure					
Expenditure on charitable activities	5	(51,213)	(123,750)	(174,963)	(164,908)
Total expenditure		<u>(51,213)</u>	<u>(123,750)</u>	<u>(174,963)</u>	<u>(164,908)</u>
Net gains on investments	6	20,686	94,236	114,922	(25,532)
Net income/(expenditure)		<u>21,111</u>	<u>(29,514)</u>	<u>(8,403)</u>	<u>(87,711)</u>
Other recognised gains and losses					
Other gains/(losses) revaluation gain		-	1,477,440	1,477,440	–
Net movement in funds		21,111	1,447,926	1,469,037	(87,711)
Reconciliation of funds					
Total funds brought forward		345,414	4,676,390	5,021,804	5,109,515
Total funds carried forward		<u>366,525</u>	<u>6,124,316</u>	<u>6,490,841</u>	<u>5,021,804</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 11 to 19 form part of these financial statements.

Oban Common Good Fund
Statement of Financial Position

31 March 2019

	Note	2019 £	2018 £
Fixed assets			
Tangible fixed assets	11	4,826,250	3,472,560
Investments	12	1,591,297	1,476,375
		6,417,547	4,948,935
 Current assets			
Debtors	13	13,514	13,508
Cash at bank and in hand		95,916	63,279
		109,430	76,787
 Creditors: amounts falling due within one year	15	36,136	3,918
 Net current assets		73,294	72,869
 Total assets less current liabilities		6,490,841	5,021,804
 Net assets		6,490,841	5,021,804
 Funds of the charity			
Restricted funds		6,124,316	4,676,390
Unrestricted funds		366,525	345,414
 Total charity funds	16	6,490,841	5,021,804

These financial statements were approved by the board of trustees and authorised for issue on 24 September 2019 and are signed on behalf of the board by:



Councillor E Robertson
Trustee

The notes on pages 11 to 19 form part of these financial statements.

Oban Common Good Fund

Statement of Cash Flows

Year ended 31 March 2019

	Note	2019 £	2018 £
Cash flows from operating activities			
Net expenditure		(8,403)	(87,711)
<i>Adjustments for:</i>			
Depreciation of tangible fixed assets		123,750	133,560
Net gains on investments		(114,923)	(25,532)
Dividends, interest and rents from investments		(51,537)	(51,648)
Other interest receivable and similar income		(101)	(17)
Interest payable and similar charges		-	(228)
Accrued expenses/(income)		27,123	(1,207)
<i>Changes in:</i>			
Trade and other debtors		(6)	(1,126)
Cash generated from operations		<u>(24,097)</u>	<u>(33,909)</u>
Interest paid		-	228
Interest received		101	17
Net cash used in operating activities		<u><u>(23,996)</u></u>	<u><u>(33,664)</u></u>
Cash flows from investing activities			
Dividends, interest and rents from investments		51,537	51,648
Net cash from investing activities		<u>51,537</u>	<u>51,648</u>
Net increase in cash and cash equivalents		27,541	17,984
Cash and cash equivalents at beginning of year		62,367	44,383
Cash and cash equivalents at end of year	14	89,908	62,367

The notes on pages 11 to 19 form part of these financial statements.

Oban Common Good Fund

Notes to the Financial Statements

Year ended 31 March 2019

1. General information

The charity is a public benefit entity and a registered charity in Scotland and is unincorporated. The address of the principal office is Argyll & Bute Council, Kilmory, Lochgilphead, PA31 8RT.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities and Trustee Investment (Scotland) Act 2005 and the Charity Accounts (Scotland) Regulations 2006 (as amended).

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Oban Common Good Fund

Notes to the Financial Statements *(continued)*

Year ended 31 March 2019

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Oban Common Good Fund

Notes to the Financial Statements *(continued)*

Year ended 31 March 2019

3. Accounting policies *(continued)*

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Freehold property - Straight line over 40 years

Investments

Unlisted equity investments are initially recorded at cost, and subsequently measured at fair value. If fair value cannot be reliably measured, assets are measured at cost less impairment.

Listed investments are measured at fair value with changes in fair value being recognised in income or expenditure.

Investments in associates

Investments in associates accounted for in accordance with the cost model are recorded at cost less any accumulated impairment losses.

Investments in associates accounted for in accordance with the fair value model are initially recorded at the transaction price. At each reporting date, the investments are measured at fair value, with changes in fair value taken through income or expenditure. Where it is impracticable to measure fair value reliably without undue cost or effort, the cost model will be adopted.

Dividends and other distributions received from the investment are recognised as income without regard to whether the distributions are from accumulated profits of the associate arising before or after the date of acquisition.

Investments in joint ventures

Investments in jointly controlled entities accounted for in accordance with the cost model are recorded at cost less any accumulated impairment losses.

Investments in jointly controlled entities accounted for in accordance with the fair value model

Oban Common Good Fund

Notes to the Financial Statements *(continued)*

Year ended 31 March 2019

3. Accounting policies *(continued)*

are initially recorded at the transaction price. At each reporting date, the investments are measured at fair value, with changes in fair value taken through income or expenditure. Where it is impracticable to measure fair value reliably without undue cost or effort, the cost model will be adopted.

Dividends and other distributions received from the investment are recognised as income without regard to whether the distributions are from accumulated profits of the joint venture arising before or after the date of acquisition.

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Where investments in shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in income and expenditure. All other such investments are subsequently measured at cost less impairment.

Other financial instruments are subsequently measured at fair value, with any changes recognised in the statement of financial activities, with the exception of hedging instruments in a designated hedging relationship.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets are either assessed individually or grouped on the basis of similar credit risk characteristics.

Oban Common Good Fund

Notes to the Financial Statements *(continued)*

Year ended 31 March 2019

Any reversals of impairment are recognised immediately, to the extent that the reversal does not result in a carrying amount of the financial asset that exceeds what the carrying amount would have been had the impairment not previously been recognised.

4. Investment income

	Unrestricted Funds £	Total Funds 2019 £	Unrestricted Funds £	Total Funds 2018 £
Income from listed investments	51,537	51,537	51,648	51,648
Bank interest receivable	101	101	17	17
	51,638	51,638	51,665	51,665
	51,638	51,638	51,665	51,665

5. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
Grants awarded	47,591	–	47,591
Support costs	3,622	123,750	127,372
	51,213	123,750	174,963
	51,213	123,750	174,963

	Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £
Grants awarded	27,387	–	27,387
Support costs	3,961	133,560	137,521
	31,348	133,560	164,908
	31,348	133,560	164,908

Oban Common Good Fund

Notes to the Financial Statements *(continued)*

Year ended 31 March 2019

Grants awarded	£
Homestart – anniversary grant	200
Oban Gaelic Choir – event grant	1,000
New Start Oban – materials grant	2,000
Oban Youth Café – refurbishment grant	2,600
Oban Sea Cadets – equipment grant	2,750
Roses Charitable Trust – equipment grant	1,000
MacDougal of Dunollie Preservation Trust – event grant	600
Oban Charitable Trust – refurbishment grant	500
PBC Foundation – event grant	400
Glencruitten Cathedral of Trees – visitor improvements	3,000
Leon Smith – equipment grant	1,200
Bid4Oban – Town centre improvements grant	11,500
Taynuilt drumming – equipment grant	300
Hope Kitchen	2,000
Oban and District Guides – refurbishment grant	6,000
Oban Phoenix Cinema – refurbishment grant	6,000
Oban Police Scotland Youth Volunteers – equipment grant	239
Grab Trust – equipment grant	5,302
Highland and Islands Music and Dance Festival – event grant	1,000
	47,591

6. Net gains on investments

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
Gains/(losses) on other investment assets	20,686	94,236	114,922
	20,686	94,236	114,922
	Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £
Gains/(losses) on other investment assets	4,596	20,936	25,532
	4,596	20,936	25,532

7. Net expenditure

Net expenditure is stated after charging/(crediting):

	2019 £	2018 £
Depreciation of tangible fixed assets	123,750	133,560
	123,750	133,560

8. Staff costs

The total staff costs and employee benefits for the reporting period were nil (2018 – nil)

The average head count of employees during the year was Nil (2018: Nil).

Oban Common Good Fund

Notes to the Financial Statements *(continued)*

Year ended 31 March 2019

9. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

10. Transfers between funds

There were no fund transfers in the year.

11. Tangible fixed assets

	Land and buildings £
Cost	
At 1 April 2018	4,006,800
Revaluations	943,200
	<hr/>
At 31 March 2019	4,950,000
	<hr/> <hr/>
Depreciation	
At 1 April 2018	534,240
Charge for the year	123,750
Revaluations	(534,240)
	<hr/>
At 31 March 2019	123,750
	<hr/> <hr/>
Carrying amount	
At 31 March 2019	4,826,250
	<hr/> <hr/>
At 31 March 2018	3,472,560
	<hr/> <hr/>

Oban Common Good Fund have leased the Oban Swimming Pool to Oban and Lorn Community Enterprise Ltd (OLCE) for a peppercorn rent. The Oban Common Good Fund has classified this as an operating lease recognising the totality of the arrangement with OLCE:-

- OLCE have since 1994, fundraised and built a multi-purpose sports facility to compliment the original swimming pool.
- Argyll and Bute Council provide an annual operating subsidy, (£436k – 2017/18), towards the running costs of the facility.
- At expiry of the lease in 2037, the facility will revert back to the Oban Common Good.

The Oban Swimming Pool was transferred to the Oban Common Good Fund in 1995 but only recognised in the 2013 accounts with an effective transfer date of 1 April 2012. At that date, the building was transferred at a historic cost of £1,088,392 and accumulated depreciation of £424,323. The building was subsequently revalued by Argyll and Bute Council on 31 March 2019 on a Depreciation Replacement Costs basis.

Oban Common Good Fund

Notes to the Financial Statements *(continued)*

Year ended 31 March 2019

12. Investments

	Other investments £
Cost or valuation	
At 1 April 2018	1,476,374
Additions	-
Other movements	114,923
	1,591,297
At 31 March 2019	1,591,297
Impairment	
At 1 April 2018 and 31 March 2019	-
	-
Carrying amount	
At 31 March 2019	1,591,297
At 31 March 2018	1,476,374

All investments shown above are held at valuation.

13. Debtors

	2019 £	2018 £
Other debtors	13,514	13,508

14. Cash and cash equivalents

Cash and cash equivalents comprise the following:

	2019 £	2018 £
Cash at bank and in hand	95,916	63,279
Bank overdrafts	(6,008)	(913)
	89,908	62,366

15. Creditors: amounts falling due within one year

	2019 £	2018 £
Bank loans and overdrafts	6,008	913
Accruals and deferred income	30,128	3,005
	36,136	3,918

Oban Common Good Fund

Notes to the Financial Statements *(continued)*

Year ended 31 March 2019

16. Analysis of charitable funds

Unrestricted funds

	At 1 April 2018 £	Income £	Expenditure £	Gains and losses £	At 31 March 2019 £
General funds	345,414	51,638	(51,213)	20,686	366,525

	At 1 April 2017 £	Income £	Expenditure £	Gains and losses £	At 31 March 2018 £
General funds	320,501	51,665	(31,348)	4,596	345,414

Restricted funds

	At 1 April 2018 £	Income £	Expenditure £	Gains and losses £	At 31 March 2019 £
Investment funds	1,203,830	-	-	94,236	1,298,066
Oban swimming pool	3,472,560	-	(123,750)	1,477,440	4,826,250
	4,676,390	-	(123,750)	1,571,676	6,124,316

	At 1 April 2017 £	Income £	Expenditure £	Gains and losses £	At 31 March 2018 £
Investment funds	1,182,894	-	-	20,936	1,203,830
Oban swimming pool	3,606,120	-	(133,560)	-	3,472,560
	4,789,014	-	(133,560)	20,936	4,676,390